Monday, November 8, 2021
REGULAR BOARD OF TRUSTEES MEETING

4:30 p.m.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, Room #107
Santa Ana, CA 92706

The Rancho Santiago Community College District requires that all employees, students and visitors wear masks while indoors. Those attending the meeting are asked to wear a mask. If you arrive without a mask, one will be provided to you. The District has implemented safety measures consistent with the guidelines promulgated by our local Health Care Agency, the California Department of Public Health, CALOSHA, and the CDC. We appreciate you following this safety protocol.

District Mission -
The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA) -
It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

1. PROCEDURAL MATTERS

Subject :	1.1 Call to Order
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Procedural

Public Content

Subject :	1.2 Pledge of Allegiance to the United States Flag
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS

Type :	Procedural
Subject :	1.3 Approval of Additions or Corrections to Agenda
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve additions or corrections to the agenda.

Public Content

Motion & Voting

Motion to approve additions or corrections to the agenda. Item 5.9

Motion by Sal Tinajero, second by Elisabeth Neely.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Elisabeth Neely

Subject :	1.4 Public Comment
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Information

Public Content

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a Public Comment form and submit it to the boards executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the boards discretion, be referred to staff or placed on the next agenda for board consideration.

Subject :	1.5 Approval of Minutes - Regular Meeting of October 25, 2021
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve the October 25, 2021 Minutes as presented.

Public Content

File Attachments

10-25-21 RSCCD Minutes.pdf (149 KB)

Motion & Voting

Motion to approve the October 25, 2021 Minutes as presented.

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Elisabeth Neely

Subject :	1.6 Approval of Consent Calendar
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve the Consent Calendar.

Public Content

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. The consent calendar vote items will be enacted by one motion.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

Motion & Voting

Motion to approve the Consent Calendar.

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried

Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Elisabeth Neely

Subject :	1.7 Recognition of Santa Ana College Veteran Student
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Presentation

Public Content

Subject :	1.8 Recognition of Santiago Canyon College Veteran Student
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Presentation

Public Content

2. INFORMATIONAL ITEMS AND ORAL REPORTS

Subject :	2.1 Report from Chancellor
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.2 Reports from College Presidents
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.3 Report from Student Trustee
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.4 Reports from Student Presidents
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports
Subject :	2.5 Reports from Academic Senate Presidents
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.6 Report from Board Facilities Committee Chairperson
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.7 Report from Board Policy Committee Chairperson
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports
Subject :	2.8 Report from Ad Hoc Board Committee for Redistricting Chairperson
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

3. INSTRUCTION

Subject :	3.1 Approval of Proposed Revisions for the 2022-2023 Santa Ana College Catalog and/or 2021-2022 Catalog Addendum
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve the Proposed Revisions for the 2022-2023 Santa Ana College Catalog and/or 2021-2022 Catalog Addendum, as presented.

Public Content

BACKGROUND:

The attached memo is the annual summary of actions taken by the Santa Ana College Curriculum and Instruction Council during 2021. It includes new courses, program revisionsand other curricula changes that are reflected in the catalog.

ANALYSIS:

The catalog is the on-going legal representation of course/program offerings and annual academic policies at Santa Ana College. Changes are recommended to the Board of Trustees by the Curriculum and Instruction Council that has faculty representation from each academic division, as well as administrative representation.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Proposed Revisions for the 2022-2023 Santa Ana College Catalog and/or 2021-2022 Catalog Addendum, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs

Claire Coyne, Chair, Curriculum and Instruction Council andKristen Robinson, Vice Chair, Curriculum and Instruction Council

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

PROPOSED REVISIONS FOR THE 2022-2023 CATALOG AND_OR 2021-2022 CATALOG BOT Mtg 11-8-21.pdf (211 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.2 Approval of Memorandum of Understanding Agreement between Rancho Santiago Community College District on behalf of Santa Ana College and Santa Ana Unified School District
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Motion to approve the Memorandum of Understanding Agreement between Rancho Santiago Community College District on behalf of Santa Ana College and Santa Ana Unified School District, as presented.

Public Content

BACKGROUND:

The Memorandum of Understanding Agreement between Rancho Santiago Community College District ("RSCCD") on behalf of Santa Ana College ("SAC") and Santa Ana Unified School District ("SAUSD") ("Agreement") will allow SAUSD to share data with SAC. SAUSD and SAC are key institutions in the Santa Ana College Promise Program. This partnership has continued to grow since the 1980s. The partnership is crucial to the Santa Ana community. This Agreement will allow SAUSD to share their data with SAC for planning and recruiting purposes. SAC analyzes the data to assess the success of our programs and gauge which areas may need improvement or more support. This Agreement will allow us to continue to do this within many of our areas in student services.

ANALYSIS:

SAC Student Services programs continue to work onsite at SAUSD helping students navigate the higher education system and provide them with the tools necessary to gain entry into college. SAC team members identify educational opportunities that can enhance their individual growth. SAC will use the data gathered to continue to provide a wide array of student-centered programs, services and activities that support SAUSD students academic endeavors.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Memorandum of Understanding Agreement between Rancho Santiago Community College District on behalf of Santa Ana College and Santa Ana Unified School District, located in Santa Ana, California, as presented.

PREPARED BY:

Vaniethia Hubbard, Ed.D., Vice President, Student Services

Alicia Kruizenga, Dean, Student Affairs

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-113_MOU_RSCCD_SAC_SAUSD BOT 11-8-21.pdf (916 KB)

Consent

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Subject :	3.3 Approval of First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and Michelle Parolise
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve the First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana

College and Michelle Parolise, located in Huntington Beach, California, as presented.

Public Content

BACKGROUND:

A Professional Services Agreement between RSCCD on behalf of Santa Ana College and Michelle Parolise (Agreement) was approved by the RSCCD Board of Trustees on September 27, 2021. The original Agreement involved an ongoing collaboration with Michelle Parolise to assist the current Occupational Therapy Assistant ("OTA") Department Chair, Dawn McKenna, with development and implementation of a Bachelors Degree accredited by the Accreditation Council for Occupational Therapy Education ("ACOTE"), a national organization. Santa Ana College ("SAC") currently offers a Bachelors Degree in Occupational Studies designed to provide students with an OTA Associates Degree the opportunity to pursue a Bachelors Degree upon completing two (2) additional years of instruction. However, only SACs OTA Associates Degree is accredited by ACOTE.

ANALYSIS:

The First Amendment to this Agreement (Amendment) is to extend the term end date of the Agreement from December 31, 2021 to August 15, 2022 in order to provide additional time to develop and implement a Bachelors Degree accredited by ACOTE. The Amendment shall be effective as of the date signed by both parties until August 15, 2022, It carries no additional cost for Santa Ana College. SAC has the potential to be the first college in California to offer this degree and students possessing it will be in high demand with greater income potential.

RECOMMENDATION:

It is recommended the Board of Trustees approve the First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and Michelle Parolise, located in Huntington Beach, California, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs

Larisa Sergeyeva, Ed.D., Dean, Human Services & Technology

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-104A_PSA Michelle Parolise_Term_Extension_Amendment to Agreement 2021.pdf (192 KB)

Consent

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Subject :	3.4 Approval of First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa

	Ana College and Katrina Williams (K.W.) Media
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$119,700.00
Budgeted :	Yes
Budget Source :	Marketing funds
Recommended Action :	Motion to approve the First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and Katrina Williams (K.W.) Media, as presented.

Public Content

BACKGROUND:

This is a First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and Katrina Williams (K.W.) Media ("Amendment"). The original Professional Services Agreement between RSCCD on behalf of Santa Ana College and Katrina Williams (K.W.) Media was approved by the RSCCD Board of Trustees at is July 12, 2021 ("Agreement") meeting.

ANALYSIS:

The Termis hereby amended to extend the Agreement from February 13, 2022 to June 30, 2022 under this Amendment or until termination by written notice of either party. TheFee amount in the Agreement is amended from Eighty-Four Thousand ($84,000) to One Hundred Nineteen Thousand Seven Hundred ($119,700) Dollars.This increased Fee will be paid fromfundsidentified for marketing purposes by Santa Ana College. The originalscope of work and services remain the sameasset forth in the Agreement, whichinclude media buys and maintenance for Facebook/Instagram and Google with on-going campaign strategy, performance, tracking reports, analysis and optimizations. This Amendment will allow for the continuation of marketing and promotionsfocused on Santa Ana College for its Spring 2022 and Summer 2022 terms for an extended period of time.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and Katrina Williams (K.W.) Media, located in Seattle, Washington, as presented.

PREPARED BY:

Dalilah Davaloz, Interim Public Information Officer, President's Office

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-072A RVSD Final KW Media RSCCD Ammendment to Agreement 2021.pdf (209 KB)

Motion & Voting

Motion to approve the First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and Katrina Williams (K.W.) Media, as presented.

Motion by Elisabeth Neely, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	3.5 Confirmation of Santa Ana College Associate Degrees and Certificates-Summer 2021
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to confirm the list of recipients of Santa Ana College Associate Degrees and Certificates awarded Summer 2021, as presented.

Public Content

BACKGROUND:

Attached is a list of students who successfully completed coursework at Santa Ana College leading to an Associate in Arts Degree, Associate in Arts for Transfer Degree, Associate in Science Degree, Associate in Science for Transfer Degree, Certificate of Achievement, and/or Certificate of Proficiency for Summer 2021. Also attached are the statistical tables indicating degrees and certificates awarded by major.

ANALYSIS:

Santa Ana College awarded 328 Associate Degrees at the conclusion of the Summer 2021 sessionand 453 Certificates at the conclusion of Summer 2021 session. The area that showed the largest increase is the Early Childhood Assistant Teacher Certificate of Proficiency, with 16 certificates awarded in Summer 2020 and 101 in Summer 2021.

RECOMMENDATION:

It is recommended the Board of Trustees confirm the list of recipients of Santa Ana College Associate Degrees and Certificates awarded Summer 2021, as presented.

PREPARED BY:

Vaniethia Hubbard, Ed.D., Vice President, Student Services

Mark C. Liang, J.D., Dean, Enrollment Services and Student Support

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

RVSD SAC_Summer 2021_ Degrees and Certificates Awarded (pgs-incl)11.02.21.pdf (1,482 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates-Summer 2021
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	It is recommended that the Board of Trustees confirm the list of recipients of the Santiago Canyon College Degrees and Certificates Summer 2021, as presented.

Public Content

BACKGROUND:A list of students who successfully completed coursework at Santiago Canyon College leading to an associate of arts degree, associate in arts for transfer degree, associate of science degree, associate in science for transfer degree, certificate of achievement, and/or certificate of proficiency for Summer 2021 is presented. Statistical tables showing degrees and certificates awarded by major are included.

ANALYSIS: Santiago Canyon College awarded 128 associate degrees, 93 associate degrees for transfer, 154 certificates of achievement and 21 certificates of proficiency in Summer 2021.

RECOMMENDATION: It is recommended that the Board of Trustees confirm the list of recipients of the Santiago Canyon College Degrees and Certificates Summer 2021, as presented.

PREPARED BY: Jose Vargas, Interim Vice President of Student Services

SUBMITTED BY: Pamela Ralston, Ph.D., President

File Attachments

SCC Assoc Degree and Certs (Summer 2021).pdf (232 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.7 Approval of Santiago Canyon College and Santa Ana College Community Education Program - Spring 2022
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$20,000.00
Budget Source :	Net income
Recommended Action :	Motion to approve the Santiago Canyon College and Santa Ana College Community Education Program - Spring 2022, as presented.

Public Content

BACKGROUND:

Santiago Canyon College ("SCC") and Santa Ana College ("SAC") maintain a comprehensive Community Education Program that supports RSCCDs vision of providingcomprehensive educational opportunities and responds to the needs of a diverse community. As such, the Community Education Programs at both campuses offer various educational and personal growth opportunities to the community through various courses and travel tours. Its inherent flexibility allows the addition or replacement of classes that have the most cost-effective impact on the program and the community. The programs and courses offered arefee-based, non-apportionment and provide another option for lifelong learning to community members.

ANALYSIS:

The proposed SCC and SAC Community Education Program - Spring 2022 reflects a comprehensive effort to meet the needs of the community by maintaining quality in community education programming through the development of new courses and promoting on-going revenue generating courses. Adults and children in both colleges service areas have access to over 200 academic and professional development courses, personal enrichment and recreational activities. This Spring, the Community Education Program will continue offering Remote Live classes and workshops in addition to in-person, academic and recreational activities at both campuses. This comprehensive fee-based menu provides educational opportunities for students to discover, prepare, develop and pursue lifelong learning.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Santiago Canyon College and Santa Ana College Community Education Program - Spring 2022, as presented.

PREPARED BY:

James Kennedy Ed.D., Vice President, School of Continuing Education

Cristina Morones, SCC Community Services Program Coordinator II

Lithia Williams, SAC Community Services Program Coordinator II

SUBMITTED BY:

Pamela Ralston, Ph.D., President, Santiago Canyon College

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

CommunityEducationProgram.pdf (160 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. BUSINESS SERVICES

Subject :	4.1 Approval of Payment of Bills
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Recommended Action :	Motion to approve the payment of bills as submitted.

Public Content

BACKGROUND:

In accordance with Board Policy and Administrative Regulations, Board approval of payment of bills for District, Santa Ana College,

and Santiago Canyon College funds is required.

ANALYSIS:

The attached list includes check registers submitted for approval for the period 10/12/2021 through 10/25/2021.

RECOMMENDATION:

It is recommended the Board of Trustees approve the payment of bills as submitted.

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

Board Registers DO 110821.pdf (68 KB)
Board Registers SAC 110821.pdf (56 KB)
Board Registers SCC 110821.pdf (55 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.2 Approval of Budget Transfers, Budget Increases and Decreases
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Budgeted :	Yes
Recommended Action :	Motion to approve the budget transfers, budget increases and decreases as presented.

Public Content

BACKGROUND:

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS:

This listing, broken down by fund, provides by major object code the total of budget transfers, budget increases and decreases for the period and fund indicated. Each budget transfer, budget increase and decrease supporting these totals is kept on file in the Business Services department. Additional information will be provided upon request.

The listing also provides detailed transfers between major object codes equal to or greater than $25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION:

It is recommended the Board of Trustees approve the budget transfers, budget increases and decreases as presented.

PREPARED BY:

Adam M. OConnor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

BU0070 10-12 to 10-25-2021.pdf (249 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.3 Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2021
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	Yes
Recommended Action :	Motion to approve the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2021 as presented

Public Content

BACKGROUND:

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the first quarter in fiscal year 2021-22 ended September 30, 2021.

ANALYSIS:

The quarterly report shows the projected Unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the three months covered in this report, the District has recognized 17.7% of budgeted revenues and other financing sources and 20.1% of budgeted expenditures and other outgo in the Unrestricted General Fund.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended September 30, 2021, as presented.

FISCAL IMPACT: Not applicable

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

311Q - 9-30-21 for board 1.pdf (174 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.4 Quarterly Investment Report as of September 30, 2021
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Information

Public Content

BACKGROUND:

The Quarterly Investment Report for the quarter ended September 30, 2021 is submitted in accordance with Section 53646(b) of the Government Code. The Districts funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).In addition, the OPEB Irrevocable Trust is managed by Public Agency Retirement Services (PARS) and invested with Vanguard funds.

ANALYSIS:

The Districts investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of September 30, 2021 for all District funds; (2) excerpts from the Orange County Treasurers Investment Report for the month ended September 30, 2021, (3) a copy of the State of California Local Agency Investment Fund (LAIF) Remittance Advice and Performance Report for the period ending September 30, 2021, and (4) a copy of the Districts OPEB Post-employment Benefits Trust account report for the period ending September 30, 2021 from PARS. The Trust account had earnings of ($1,725,981) during the month of September or a 2.87% decrease and ($345,305) during the quarter ended September 30, 2021 or a 0.66% decrease due to typical market fluctuations.The current one-year rate of return on the Trust as of September 30, 2021 stands at 17.09%.

All investments for the quarter ended September 30, 2021are in accordance with Board Policy 6320, and there has been no change in the policy during this quarter.

RECOMMENDATION:

The quarterly investment report as of September 30, 2021 is presented as information.

FISCAL IMPACT: None

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[Qtrly investment report documents 09-30-2021 1.pdf (3,140 KB)]

Subject :	4.5 Acceptance and Award of Bid #1396 for Parking Lot Sweeping Services
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes

Dollar Amount :	$216,750.00
Recommended Action :	Motion to accept and award Bid #1396 for parking lot sweeping Services including renewals to Viejo Sweeping Services, Ltd, as presented.

Public Content

BACKGROUND:

There are five major parking facilities within the Rancho Santiago Community College District: Santa Ana College, Orange County Sheriffs Regional Training Academy, Digital Media Center, Santiago Canyon College and the District Operations Center. The District is responsible for maintaining the cleanliness of these parking lot facilities. The existing parking lot sweeping services contract will expire on December 31, 2021; therefore, it is necessary to bid a new contract.

ANALYSIS:

Due to the specialized equipment required for parking lot sweeping, vacuuming and the off-hours when parking lot sweeping is to be scheduled, it is most cost-effective to utilize an outside service contractor to perform the work. The RSCCD went out to bid for a thirty (30) month contract to begin January 1, 2022 through June 30, 2024, with an option to renew for an additional two (2) one (1) year terms. The initial 30-month term will align the service with the Districts fiscal year.

The bid was advertised in the Orange County Register and bids were emailed to four (4) local potential bidders. Three (3) bidders attended the mandatory pre-bid conference and job walk on September 28, 2021. The District received two (2) bids for this service, Viejo Sweeping Services Ltd., located in Mission Viejo, CA submitted the lowest responsive, responsible bid in the amount of $216,750 for the 30-month term. District staff conducted a due diligence review to ensure compliance with licensing and bid bond requirements. After review, the District recommends approval of award of Bid #1396 for Parking Lot Sweeping Services to Viejo Sweeping Services, Ltd.

RECOMMENDATION:

It is recommended the Board of Trustees accept and award Bid #1396 for parking lot sweeping Services including renewals to Viejo Sweeping Services, Ltd., as presented.

PREPARED BY:

Linda Melendez, Director, Purchasing Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

Consent

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Subject :	4.6 Approval of Agreement with SVA Architects, Inc. for Architectural Services for Soccer Path of Travel and Seating Repairs at Santiago Canyon College

Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$74,530.00
Budgeted :	Yes
Budget Source :	Capital Outlay Funds
Recommended Action :	Motion to approve the agreement with SVA Architects, Inc. for Architectural Services for Soccer Path of Travel and Seating Repairs at Santiago Canyon College as presented.

Public Content

BACKGROUND:

This is a new agreement for architectural services for the Soccer Path of Travel (POT) and Seating Repairs at Santiago Canyon College. This project is necessary to address Blaser legal settlement deficiency items as well as accessibility transition plan items relating to existing accessibility barriers at the soccer fields. The project will develop plans and specifications to remove barriers along the accessible path of travel and provide accessible seating at both soccer fields.

ANALYSIS:

A Request for Proposal #2122-306, Architectural and Engineering Services for the Soccer Path of Travel (POT) & Seating Repairs at Santiago Canyon College, was solicited on August 16, 2021 to 10 prequalified firms with a due date of September 10, 2021. The District received four responses from SVA Architects, Inc. (Santa Ana); Morrissey Associates (Santa Ana); Pacific Rim Architects(Huntington Beach); and Berliner Architects (Culver City). A screening panel convened on September 14, 2021 to review the proposals. The screening panel unanimously recommends SVA Architects, Inc. based upon a thorough review and the culmination of their response, experience, team members, reference checks, approach to the project, fee, and schedule. It is recommended the District enter into an agreement with SVA Architects, Inc. for architectural services for the Soccer POT and Seating Repairs at Santiago Canyon College.

The services covered by this agreement shall commence November 9, 2021 and ends when the notice of completion for the construction work and project close-out have been achieved. The contract is a not to exceed fee of $74,530. The District has reviewed the fee and finds it reasonable, within industry standards and similar to other prequalified architectural firms.

Please click here to see the agreement.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended the Board of Trustees approve the agreement with SVA Architects, Inc. for Architectural Services for Soccer Path of Travel and Seating Repairs at Santiago Canyon College as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

SVA-Summary.pdf (79 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.7 Approval of Agreement with HL Construction Management for On-Call Cost Estimating Services for Various Projects District-Wide
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$100,000.00
Budgeted :	Yes
Budget Source :	Capital Outlay Funds
Recommended Action :	Motion to approve the agreement with HL Construction Management for On-Call Cost Estimating Services for Various Projects District-Wide as presented.

Public Content

BACKGROUND:

This is a new agreement for on-call cost estimating services for various facility improvement projects throughout the District. In order to validate and reconcile probable costs of construction for various facility improvement projects, the District is in need of an independent third-party cost estimate from a qualified consultant with experience in the area of estimating modernization, renovation and other facilities related projects. The District has utilized on-call cost estimating consulting services in the past and the consultant will be called upon at various times when needed to provide advice and review scopes of work to render opinions on costs and/or cost impacts. The independent third-party cost estimate is from a qualified consultant with experience in the area of estimating similar construction projects. This independent third-party estimate will assist the District to properly evaluate the probable construction costs, develop budgets at various phases of design and validate estimates received from architects as needed.

The District has an increase in a variety of projects, including Scheduled Maintenance, campus requests, and requests from other departments which requires District staff to evaluate, investigate, and estimate scopes of work prior to proceeding with projects. In order to streamline the cost estimating process, the District has previously utilized cost-estimating firms on an on-call basis and has a need to enter into a new agreement to continue estimating services on various projects currently in the planning phases and upcoming new projects.

ANALYSIS:

A Request for Qualifications/Request for Proposal (RFQ/RFP) #2021-297 for Cost Estimating Consulting services for Access Control Pilot Projects at Santa Ana College, Santiago Canyon College, and Digital Media Center as well as prequalify firms was solicited on March 1, 2021 to interested consultants, current prequalified consultants, advertised on the Districts website and on the Coalition for Community Colleges Foundation (CCFC) website. The District received six proposals including Cumming Management Group, Inc.(Aliso Viejo); Gustav Keoni DBA Precision Estimating Services (San Luis Obispo); HL Construction Management (Orange); KPJ Consulting (Los Angeles); OCMI, Inc. (Irvine); and Sierra West Consulting Group, Inc. (Sacramento). A screening panel of five members convened on April 28, 2021 to review the proposals and interviewed all firms on May 19 and May 21, 2021.

The screening panel unanimously recommends HL Construction Management based upon a thorough review and the culmination of their response, experience, team members, reference checks, approach to the project, and competitive hourly fee. This year (2021-2022) the District is in receipt of $11 million in State Scheduled Maintenance funding and has several projects across the District to complete within three years and needs continued assistance by an on-call cost estimator. It isrecommended that the District enter into an agreement with HL Construction Management for on-call cost estimating consulting services in order for the District to respond quickly on an as-needed basis for estimates.

The services covered by this agreement shall commence December 1, 2021 and end December 31, 2022. The contract is a total not to exceed amount of $100,000. The District has reviewed the fee and it is reasonable and within industry standards.

Summary of three (3) year breakdown is estimated as follows:

Year 1: (12/1/2112/31/22) $100,000
*Year 2: (1/1/23-12/31/23) $75,000 (optional to renew)
*Year 3: (1/1/24-12/31/24) $75,000 (optional to renew)

*The District will have the option to renew the contract on an annual as needed basis for a maximum not to exceed three years. Years 2 and 3 are estimated amounts based on a not to exceed total amount of $75,000. Additionally, the hourly rates are fixed based on 2021 rates for the duration of three years (through 2024 should the contract be renewed).

Please click here to see the agreement.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended the Board of Trustees approve the agreement with HL Construction Management for On-Call Cost Estimating Services for Various Projects District-Wide as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

HLCM-Summary.pdf (77 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.8 Approval of Amendment to Agreement with Architecture 9 PLLLP for On-Call Architectural Design Services for Various Facility Improvement Projects District-Wide
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$100,000.00
Budgeted :	Yes
Budget Source :	Capital Outlay Funds
Recommended Action :	Motion to approve the amendment to agreement with Architecture 9 PLLLP for On-Call Architectural Design Services for Various Facility Improvement Projects District-Wide as presented.

Public Content

BACKGROUND:

This is an amendment to an existing on-call agreement for an extension of time and additional services. On January 14, 2021, the Board of Trustees approved an agreement with Architecture 9 PLLLP for on-call architectural design services for various facility improvement projects district-wide. To see the original agreement, please click here.

In order for the District to be able to timely evaluate and assess scope of work that is urgent due to potential fire, life, safety or other imminent investigations that are required, District staff is in need of having assistance from a licensed architect. The District has had to undertake and address a variety of projects, campus requests, and requests from other entities which requires District staff to evaluate, investigate and develop project scope of work in a proper manner to determine the necessary requirements should the project proceed. The District utilizes on-call architectural firms already prequalified and experienced in code compliance for community colleges and DSA requirements.

ANALYSIS:

The amendment is to increase the on-call annual contract by $100,000. Each year the District reviews annually the on-call agreements it has in place for services that are needed such as architectural, testing and inspection, structural engineering, etc. to determine if contracts should be extended based on need and existing workload. The District is recommending approval of an extension for one year in the amount of $100,000 increasing the total contract from $97,500 to a not to exceed amount of $197,500 due to an increase in workload. This year (2021-2022) the District is in receipt of $11 million in State Scheduled Maintenance funding and has several projects across the District to complete within three years and needs continued assistance by on-call architects. The District has reviewed the fee and negotiated rates to remain the same for the duration of the agreement. These fees are reasonable and within industry standards. The services covered by this agreement commenced on January 15, 2019 and the end date has been extended from December 31, 2021 to December 31, 2022 with an option to renew up to one additional year. Architecture 9 PLLLP has been working with the District since 2019 as an on-call architect and has been responsive to the Districts requests when needed. This extension of time and additional fees will allow the District to continue to utilize the architect as an on-call service provider.

Summary of contract breakdown is estimated as follows:

Years 1-3: (1/15/19-12/31/21) $97,500 (current)
Year 4: (1/1/22-12/31/22) $100,000 (proposed amendment)

*Year 5: (1/1/23-12/31/23) $100,000 (optional to renew)

* The District shall have the option to renew the AGREEMENT with the same terms on a yearly basis for up to one (1) additional year at a not-to-exceed amount of $100,000 per year. Additionally, the hourly rates are fixed based on 2019 rates through 2023 should the contract be renewed.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended the Board of Trustees approve the amendment to agreement with Architecture 9 PLLLP for On-Call Architectural Design Services for Various Facility Improvement Projects District-Wide as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

Architecture9-AMND.pdf (128 KB)
Architecture9-Amend-Summary.pdf (79 KB)

Consent

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Subject :	4.9 Approval of Payment to NSWC Mechanical Services
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$18,821.00
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Motion to approve payment to NSWC Mechanical Services as presented.

Public Content

BACKGROUND:

The single rooftop AC unit feeding half of the Santiago Canyon College Science Center Building suffered a critical failure on August 8, 2021, two weeks prior to the start of fall classes on August 23, 2021. Repairs needed to be coordinated and conducted immediately in order to avoid canceling classes in the ten large classrooms.

ANALYSIS:

An electrical power outage caused the failure of 50% of the AC compressors feeding the Science Center building. Quotes were requested from three contractors for replacement of the compressors and retrofit of the refrigerant due to burn out. In order to address the non-functioning AC compressor, the college selected and engaged NSWC Mechanical Services to make immediate repairs.Due to the complexity of the project and the urgency to complete the work prior to the start of the fall semester NSWC Mechanical Services performed the necessary urgent work, at the request of the college,prior to the issuance of a purchase order. The work was completed onAugust 20, 2021 resulting in a cost of $18,821. As this work did not follow the required purchasing sequence of a purchase order being issued prior to work commencing, Board of Trustees approval is required to make payment to the vendor.

RECOMMENDATION:

It is recommended the Board of Trustees approve payment to NSWC Mechanical Services, as presented.

PREPARED BY:

Chuck Wales, Facilities Manager, Santiago Canyon College

Arlene Satele, Ed.D., Vice President, Administrative Services, Santiago Canyon College

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

Consent

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Subject :	4.10 Approval of Purchase Orders
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Recommended Action :	Motion to approve the purchase order listing, supplement and PO change order listing as submitted.

Public Content

BACKGROUND:

In accordance with Board Policy and Administrative Regulation 6330, Board ratification of purchase orders is required within 60 days of execution.

ANALYSIS:

The attached list includes purchase orders issued for the periodOctober 3, 2021, through October 16, 2021, with an accompanying supplement for purchase orders exceeding $14,999 and the PO change order listing.

RECOMMENDATION:

It is recommended the Board of Trustees approve the purchase order listing, supplementand PO change order listing as submitted.

PREPARED BY:

Linda Melendez, Director, Purchasing Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

ApprovalOfPurchaseOrders_11.08.21.pdf (277 KB)

Consent

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5. GENERAL

Subject :	5.1 Approval of Resource Development Items
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Nov 08, 2021
Absolute Date :	Nov 08, 2021
Fiscal Impact :	Yes
Dollar Amount :	$40,632,610.00
Budgeted :	Yes
Budget Source :	Grant-Funded
Recommended Action :	Motion to approve the Resource Development items, as presented.

Public Content

BACKGROUND: In accordance with Board Policy No. 3280 and Administrative Regulation No. 3280, Board approval of new or revised categorically funded grant awards for District Office, Santa Ana College and Santiago Canyon College is required.

ANALYSIS: Items for the following federal, state and local categorically funded grant awards supporting the District Office and College programs were developed.

1. California Education Learning Lab Grant

Site: Santa Ana College

Type: Augmentation *One-Time Funds*

Amount: $2,000 Award Date: 10/11/2021

Grant sub-award from the University of California, Irvine to serve as a partner in the Governors Office of Planning and Research (OPR) California Education Learning Lab with a focus on increasing learning outcomes and closing equity and achievement gaps across Californias public higher education segments. Through an online synchronous faculty development program, research will be shared by partners on improving student engagement and sense of belonging in introductory STEM courses, especially among underrepresented and disadvantaged students. (21/22). No match required.

2. Child Development Training Consortium

Site: Santiago Canyon College

Type: New Budget - *Ongoing Funds*

Amount: $3,450 Award Date: 8/27/2021

Sub-award from the Yosemite Community College District Child Development Training Consortium to award the Child Care and Development Block Grant funded by the U.S. Department of Health and Human Services. This award will support program facilitation, recruitment and assistance to students seeking a new or maintaining a current Child Development Permit through the Colleges Child Development Program. (21/22). No match required.

3. Extended Opportunity Programs & Services (EOPS)

Site: Santa Ana College

Type: New Budget - *Ongoing Funds*

Amount: $2,126,021 Award Date: 07/28/2021

Annual apportionment from the California Community Colleges Chancellors Office, Educational Services and Support Division to support disadvantaged students obtain the needed resources to enroll and succeed at the college by offering comprehensive academic and support counseling, financial aid and other services aimed at student persistence and academic achievement. (21/22). The match required is $478,654 that consist of EOPS staff salaries and benefits.

4. Gates Foundation Adjunct Success Project

Site: Santa Ana College

Type: Augmentation *One-Time Funds*

Amount: $7,500 Award Date: 10/15/2021

Sub-award from the Gates Foundation to Santa Ana Colleges (SAC) Distance Education Program to support adjunct faculty to implement high-quality courseware with evidence-based teaching practices for low-income populations and disadvantaged students. The grant will support faculty reassigned time for curriculum development and program coordination. (21/22). No match required.

5.Governor's Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant

Site: District Office

Type: New Budget *Ongoing Funds*

Amount: $50,000 Award Date: 10/25/2021

Sub-award to RSCCDs Orange County Small Business Development Center (SBDC) from the Orange County/Inland Empire SBDC Lead Center, hosted by California State University, Fullerton, the primary grantee of the Governor's Office of Business and Economic Development (GO-Biz) Capital Infusion Program (CIP) grant, to assist small businesses and entrepreneurs obtain access to capital and to provide funding for one-on-one business consulting services. (21/22). The match required is 1:1 at $50,000 that consists of SBDCs SBA/CSUF federally funded business experts.

6. Strong Workforce Program Regional Share

Site: District Office

Type: New Budget - *Ongoing Funds*

Amount: $24,997,609 Award Date: 07/01/2021

Apportionment from the California Community Colleges Chancellors Office, Workforce and Economic Development Division for RSCCD to serve as the Fiscal Agent. Project funds will be utilized to improve the quality and increase the quantity of career technical education programs in response to regional labor market needs and to achieve successful workforce outcomes leading to high-demand, high wage jobs. As the Fiscal Agent, RSCCD will develop sub-agreements, provide guidance and implement procedures, maintain tracking systems and timelines, and collaborate with the Regional Consortia for disbursement of funds to districts within the Los Angeles and Orange County regions. (21/22). No match required.

7. Student Equity and Achievement Program

Sites: Santa Ana College and Santiago Canyon College

Type: New Budget - *Ongoing Funds*

Amount: $13,286,941 Award Date: 09/15/2021

Funding from the California Community Colleges Chancellors Office to support the Guided Pathways and the system-wide goal to eliminate achievement gaps for students from traditionally underrepresented groups. (21/22). No match required.

- SAC $8,775,481 -SCC $4,442,112 -DO $69,348 (contribution from both SAC & SCC)

8. Veteran Resource Center Ongoing Funding

Sites: Santa Ana College and Santiago Canyon College

Type: New Budget *Ongoing Funds*

Amount: $159,089 Award Date: 07/28/2021

Funding from the California Community Colleges Chancellors Office to support the expansion of community college Veteran Resource Centers (VRCs) across the state. (21/22). No match required.

- SAC $110,807 - SCC $48,282

RECOMMENDATION: It is recommended that the Board of Trustees approve these items and that the Vice Chancellor, Business Services or her designee be authorized to enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY: Maria N. Gil, Senior Resource Development Coordinator

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

5.1 Budget Items BOT 110821 FINAL.pdf (3,211 KB)

Consent

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Subject :	5.2 Approval of Grant Sub-Agreements between RSCCD and Coast, North Orange County, and South Orange County Community College Districts for the Strong Workforce

	Program Regional Funds.
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Nov 08, 2021
Absolute Date :	Nov 08, 2021
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	Grant-funded
Recommended Action :	Motion to approve the grant agreements as presented.

Public Content

BACKGROUND

The California Community Colleges Chancellors Office, Workforce & Economic Development Division designated Regional Consortia to serve as fiscal agents for the Strong Workforce Program (SWP) Regional Funds, a categorical state apportionment. As the host of the Los Angeles/Orange County Regional Consortium (LAOCRC), RSCCD serves as the fiscal agent to oversee disbursement, monitoring and guidance for the Los Angeles and Orange County community colleges to implement projects that strengthen and build career education programs that pertain to in-demand, high-wage occupations in the region.

On February 27, 2017, RSCCD approved Agreements with each community college district in Los Angeles and Orange County to disburse SWP Regional Funds for regionally-approved, certified projects. A First Amendment to the Agreements was approved on March 9, 2020, to extend the term to align with the performance periods of additional funding allocation years and to update the terms and conditions.

In August 2021, each regionLos Angeles and Orange Countysubmitted separate renewal applications for the Regional Consortium grant, with the approval of the Governance Council of the LAOCRC. This will separate the LAOCRC into two consortia: the Los Angeles Regional Consortium and the Orange County Regional Consortium, effective January 1, 2022.

Second Amendments to end the Agreement between RSCCD and the Los Angeles and Orange County Community College Districts effective December 31, 2021, and to transition the existing agreements for the Los Angeles region to Pasadena Area Community College District, effective January 1, 2022, were submitted for board approval on October 25, 2021.

ANALYSIS

New agreements have been developed with the Orange County Community College Districts for RSCCD to serve as the fiscal agent for the Orange County regions Strong Workforce Program Regional Funds and reflect the change to the new Orange County Regional Consortium, effective January 1, 2022. These agreements provide the grant terms and conditions for continuing and new Strong Workforce Program allocations. Participation Agreements are developed each year to allocate Strong Workforce Program

Regional Funds to the colleges and districts implementing projects, and are exhibits that are additions to and included in the agreements with the districts. The actual funds allocated to each college and/or district is based on their involvement in regionally approved projects that are developed through a regional planning process.

The actual funds allocated to each college and/or districtvaries each yearas it based on their involvement in regionally approved projects that are developed through a regional planning process.

RECOMMENDATION: It is recommended that the Board approve the agreements and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY: Sarah Santoyo, AssistantVice Chancellor, Educational Services

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

5.2 sub agremnts BOT 110821 FINAL.pdf (2,076 KB)

Consent

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Subject :	5.3 Approval of Professional Services Agreement with Graduate Communications Corporation and Rancho Santiago Community College District
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Nov 08, 2021
Fiscal Impact :	Yes
Dollar Amount :	$59,750.00
Budgeted :	Yes
Budget Source :	Grant-Funded
Recommended Action :	Motion to approve the professional services agreement with Graduate Communications Corporation and Rancho Santiago Community College District as presented.

Public Content

BACKGROUND: Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the Los Angeles & Orange County Region's Strong Workforce Program - Regional Funds. Since the beginning of Strong Workforce in the 2016-17 year, the nineteen (19) Los Angeles County colleges in the Los Angeles / Orange County Regional Consortium (LAOCRC) have participated in regional projects with combined funding of more than $85 million, with additional funding anticipated for the 2021-22 funding cycle.

ANALYSIS: Graduate Communications will extract and transfer the Orange County regional data from the current LAOCRC website to the new Orange County Regional Consortium website. This is due to the upcoming LAOCRCdivision of regions. In addition to the new Orange County Regional Consortium website that will support the 9 community colleges and one stand-alone adult education center in Orange County, the vendor will conduct a website research to ensure the website embeds relevant information from the colleges and the community. The performance period is November 9, 2021, through June 30, 2022, using Strong Workforce Program regional funds.

RECOMMENDATION: It is recommended that the Board of Trustees approve the professional services agreement with Graduate Communications Corporation and Rancho Santiago Community College District, as presented.

PREPARED BY: Adriene Alex Davis, Ed.D., Assistant Vice Chancellor, Economic and Workforce Development

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

Graduate Communications Professional Services Agreement_OCRC Website_Board.pdf (2,851 KB)

Consent

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Subject :	5.4 Approval of New Board Policy (BP) 3750 Data Governance
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action
Recommended Action :	Motion to approve new Board Policy (BP) 3750 Data Governance as presented.

Public Content

BACKGROUND: The Board Policy Committee met on October 6, 2021 and discussed new BP 3750 Data Governance at the meeting. The policy was presented to the board at the October 25, 2021board of trustees meeting for a first reading and is presented now for approval.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presenting new BP 3750 Data Governancefor approval.

RECOMMENDATION: It is recommended the board approve new BP 3750 Data Governanceas presented.

PREPARED BY: Debra Gerard

SUBMITTED BY: Marvin Martinez

File Attachments

BP 3750 Data Governance.pdf (83 KB)

Motion & Voting

Motion to approve new Board Policy (BP) 3750 Data Governance as presented.

Motion by Elisabeth Neely, second by Tina Arias Miller.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	5.5 Approval of Revision to Board Policy (BP) 7132 Management Medical/Dental Insurance Benefits
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action
Recommended Action :	Motion to approve revisions to Board Policy (BP) 7132 Management Medical/Dental Insurance Benefits as presented.

Public Content

BACKGROUND: The Board Policy Committee met on June 5, 2021, September 9, 2021 and October 6, 2021 and discussed revisions to BP 7132 Management Medical/Dental Insurance Benefitsat the meetings. The policy was presented to the board at the October 25, 2021board of trustees meeting for a first reading and is presented now for approval.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presenting revisedBP 7132 Management Medical /Dental Insurance Benefitsfor approval.

RECOMMENDATION: It is recommended the board approve revisions to BP 7312 Management Medical /Dental Insurance Benefits as presented.

PREPARED BY: Debra Gerard

SUBMITTED BY: Marvin Martinez

File Attachments

BP 7132 Management Medical-Dental Insurance Benefits.pdf (89 KB)

Motion & Voting

Motion to approve revisions to Board Policy (BP) 7132 Management Medical/Dental Insurance Benefits as presented.

Motion by Tina Arias Miller, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	5.6 Approval of Revision to Board Policy (BP) 7380 Retiree Health Benefits - Academic Employees
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action
Recommended Action :	Motion to approve revisions to Board Policy (BP) 7380 Retiree Health Benefits - Academic Employees as presented.

Public Content

BACKGROUND: The Board Policy Committee met on October 6, 2021 and discussed revisions to BP 7380 Retiree Health Benefits - Academic Employees at the meeting. The policy was presented to the board at the October 25, 2021board of trustees meeting for a first reading and is presented now for approval.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presenting revised BP 7380 Retiree Health Benefits - Academic Employees for approval.

RECOMMENDATION: It is recommended the board approve revisions to BP 7380 Retiree Health Benefits - Academic Employees as presented.

PREPARED BY: Debra Gerard

SUBMITTED BY: Marvin Martinez

File Attachments

BP 7380 Retiree Health Benefits - Academic Employees.pdf (88 KB)

Motion & Voting

Motion to approve revisions to Board Policy (BP) 7380 Retiree Health Benefits - Academic Employees as presented.

Motion by Zeke Hernandez, second by Tina Arias Miller.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	5.7 First Reading of Board Policy (BP) 5215 COVID-19 Vaccine Requirement for Students (NEW)
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Discussion, Information

Public Content

BACKGROUND: The Board Policy Committee met on September 9, 2021 and discussed Board Policy (BP) 5215 COVID-19 Vaccine Requirement for Students (NEW). Subsequent to the meeting, a survey of students regarding a vaccine mandate was conducted to help inform a decision about requiring a vaccine mandate for students. The Board Policy Committee discussed this new board policy again at its meeting ofNovember 3, 2021.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presentingBP 5215 COVID-19 Vaccine Requirement for Students (NEW) to the full board for a first reading.

In addition to the new policy, District Administration is providing the following information for the board's consideration:

1. Student Survey on COVID and Vaccination conducted in October 2021

2. CCC Vaccine Mandate summarydistributed to Academic Senate Presidents in October 2021

3. CCC COVID Procedures by College District distributed to CEOs in September 2021

RECOMMENDATION:BP 5215 COVID-19 Vaccine Requirement for Students (NEW) is presented for a first reading as an information item.

PREPARED BY: Debra Gerard

SUBMITTED BY: Marvin Martinez

File Attachments

BP 5215 COVID-19 Vaccine Requirement for Students (NEW).pdf (79 KB)
Results of the Student Survey on COVID and vaccination by site 10 10 21.pdf (128 KB)
CCC Vaccine Mandate - to Acad Senate Presidents_October 2021.pdf (87 KB)
CCC COVID Procedures by college district v2_Walthers.pdf (128 KB)

Subject :	5.8 Review and Discussion of Community, Staff and Students' Responses to Board's Self-Evaluation Survey
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Information

Public Content

BACKGROUND: Board Policy 2745 provides for the Board of Trustees to conduct an annual Self-Evaluation by December of each year.

ANALYSIS: An evaluation survey was approved by the Board on September 27, 2021, and was distributed to the individuals identified in Board Policy 2745. The survey responses are now presented to the board for review. The remaining steps in the evaluation process are as follows:

- November 9, 2021 to November 24, 2021 - Board members complete self-evaluation instrument.
- December 13, 2021- Board reviews and discusses tabulated self-evaluation results and creates annual unit goals.

RECOMMENDATION: The survey responses from community,staff and students are presented to the board for review and discussion.

PREPARED BY: Nga Pham, Executive Director, Research, Planning and Institutional Effectiveness

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

2021 Comm Staff Stu Input to BOT Self-Eval 11 03 21.pdf (505 KB)

Subject :	5.9 Nomination of Phillip Yarbrough to Association of Community College Trustees (ACCT) Finance and Audit Committee
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL

Type :	Action (Consent)
Recommended Action :	Motion to approve a letter of nomination for Trustee Phillip Yarbrough to serve on ACCTs Finance and Audit Committee during the 2022and 2023calendar years.

Public Content

BACKGROUND:

The Association of Community College Trustees is seeking volunteer members for specific committees.

ANALYSIS:

ACCT is soliciting letters of nomination for committee membership. Trustee Yarbrough has served as a member of the ACCT Finance and AuditCommittee during the 2021calendar year and is interested in being a member of the same committee for the 2022and 2023calendar years. Trustee Yarbrough is requesting a letter of nomination from the RSCCD board.

RECOMMENDATION:

It is requested that the board approve a letter of nomination for Trustee Phillip Yarbrough to serve on ACCTs Finance and Audit Committee during the 2022and 2023calendar years.

PREPARED BY:

Maria Vicencio, Executive Assistant to the Board of Trustees

SUBMITTED BY:

Marvin Martinez, Chancellor

File Attachments

Trustee Yarbrough - Letter of nomination for Finance-Audit committee 2022 & 2023.pdf (120 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.10 Board of Trustees Express Interest in Board Officer Positions
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL

Type :	Discussion, Information

Public Content

BACKGROUND:

At the July 21, 2014, board meeting the board approved changes to BP 2210 Officers to include the following:

At the board meeting immediately prior to the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President, or Clerk of the Board, as well as any committee assignments.

At the January 13, 2014, board meeting the board approved changes to BP 2305 Annual Organizational Meeting to include the following:

At the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President or Clerk of the Board, as well as any committee assignments.

ANALYSIS:

Board members will have two opportunities (at the November meeting and December meeting) to express interest regarding service as president, vice president, and clerk for 2021-2022.

RECOMMENDATION:

The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2021-2022, as well as any committee assignments.

PREPARED BY:

Maria Vicencio, Executive Assistant to the Board of Trustees

SUBMITTED BY:

Marvin Martinez, Chancellor

Subject :	5.11 Board Member Comments
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Information

Public Content

6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open

to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Subject :	6.1 Public Employment (pursuant to Government Code Section 54957[b][1])
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion

Public Content

a. Full-time Faculty

b. Part-time Faculty

c. Management Staff

d. Classified Staff

e. Student Workers

f. Educational Administrator Appointments

(1) Assistant Vice President, SCC

(2) Associate Dean, SAC

Subject :	6.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel

matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Type :	Discussion

Public Content

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)

California School Employees Association (CSEA), Chapter 579

California School Employees Association, Chapter 888

Continuing Education Faculty Association (CEFA)

Unrepresented Management Employees

Subject :	6.3 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion

Public Content

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Anthony Rabiola v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01115249-CU-OE-CJC

Joseph Robert Pineo v. Rancho Santiago Community College District, Orange County Superior

Court Case No. 30-2019-01092834-CU-PO-CJC

Alliance of Schools for Cooperative Insurance Programs (ASCIP) vs. Sandra Elizabeth Castro Palma Claim #1805554

Subject :	6.4 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance

	with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion
Subject :	6.5 Appeal of Student Administrative Determination relating to Title 5 CCR Section 59338 (the Education Code requires closed session in this case in order to prevent the disclosure of confidential student record information).
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion

7. RECONVENE FROM CLOSED SESSION

Subject :	7.1 Issues Discussed in Closed Session - Board Clerk
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	7. RECONVENE FROM CLOSED SESSION
Type :	Reports
Subject :	7.2 Public Comment
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	7. RECONVENE FROM CLOSED SESSION
Type :	Information

Public Content

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a Public Comment form and submit it to the boards executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the boards discretion, be referred to staff or placed on the next agenda for board consideration.

8. HUMAN RESOURCES

Subject :	8.1 Approval of Human Resources Management /Academic Docket
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to Approve Human Resources Docket - Management/Academic Docket as presented

Public Content

MANAGEMENT

Appointment/Employment Agreement/Attachment #1 - #2

FACULTY

Change of Assignments/Contract Stipends

Amended Banking Leave

Part-time Hourly New Hires/Rehires

File Attachments

2021-1108-mgmt-acad-docket_FINAL.pdf (927 KB)

Motion & Voting

Motion to Approve Human Resources Docket - Management/Academic Docket as presented

Motion by Sal Tinajero, second by David Crockett.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough
Not Present at Vote: Elisabeth Neely

Subject :	8.2 Approval Human Resources Classified Docket
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES

	MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to Approve Human Resources Docket - Classified as presented.

Public Content

CLASSIFIED

New Appointments

Out of Class Assignments

Return to Regular Assignments

Change in Positions

Change in Salary Placement

Ratification of Resignation/Retirement

CLASSIFIED HOURLY

Professional Growth Increments

Out of Class Assignments

TEMPORARY ASSIGNMENT

Short Term Assignments

Change in Temporary Assignment

Additional Hours for Ongoing Assignment

Substitute Assignments

MISCELLANEOUS POSITIONS

Santa Ana College Student Hire List

File Attachments

HR_Docket_Classified_11_08_2021.pdf (174 KB)

Motion & Voting

Motion to Approve Human Resources Docket - Classified as presented.

Motion by David Crockett, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough

9. ADJOURNMENT

Subject :	9.1 Board President adjourns the meeting.
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	9. ADJOURNMENT
Type :	Procedural

Public Content

Subject :	9.2 The next regular meeting of the Board of Trustees will be held on December 13, 2021.
Meeting :	Nov 8, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	9. ADJOURNMENT
Type :	Information