Monday, October 25, 2021
REGULAR BOARD OF TRUSTEES MEETING

4:30 p.m.

Santiago Canyon College (SCC)
8045 E. Chapman Ave, Room H106
Orange, CA 92869

The Rancho Santiago Community College District requires that all employees, students and visitors wear masks while indoors. Those attending the meeting are asked to wear a mask. If you arrive without a mask, one will be provided to you. The District has implemented safety measures consistent with the guidelines promulgated by our local Health Care Agency, the California Department of Public Health, CALOSHA, and the CDC. We appreciate you following this safety protocol.

District Mission -
The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA) -
It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

1. PROCEDURAL MATTERS

Subject :	1.1 Call to Order
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Procedural

Public Content

Subject :	1.2 Pledge of Allegiance to the United States Flag
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS

Type :	Procedural
Subject :	1.3 Approval of Additions or Corrections to Agenda
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve additions or corrections to the agenda.

Public Content

Motion & Voting

Motion to approve additions or corrections to the agenda.

Motion by Elisabeth Neely, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	1.4 Public Comment
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Information

Public Content

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a Public Comment form and submit it to the boards executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the boards discretion, be referred to staff or placed on the next agenda for board consideration.

Subject :	1.5 Approval of Minutes - Regular Meeting of October 11, 2021
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve the October 11, 2021 Minutes as presented.

Public Content

File Attachments

10-11-21 RSCCD minutes.pdf (390 KB)

Motion & Voting

Motion to approve the October 11, 2021 Minutes as presented.

Motion by Zeke Hernandez, second by Tina Arias Miller.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	1.6 Approval of Consent Calendar
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve the Consent Calendar.

Public Content

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. The consent calendar vote items will be enacted by one motion.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

Motion & Voting

Motion to approve the Consent Calendar.

Motion by Zeke Hernandez, second by Elisabeth Neely.
Final Resolution: Motion Carried

Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Phillip Yarbrough, Elisabeth Neely

Subject :	1.7 Public Hearing - Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Information
Subject :	1.8 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Information
Subject :	1.9 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Information
Subject :	1.10 Recognition of Faculty by Board of Trustees
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Presentation

Public Content

Subject :	1.11 Presentation of Santiago Canyon College's Commitment to Deepening Retention and Success
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Presentation

Public Content

2. INFORMATIONAL ITEMS AND ORAL REPORTS

Subject :	2.1 Report from Chancellor
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.2 Reports from College Presidents
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.3 Report from Student Trustee
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.4 Reports from Student Presidents
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports
Subject :	2.5 Reports from Academic Senate Presidents
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.6 Report from Ad Hoc Board Committee for Redistricting Chairperson
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

3. INSTRUCTION

Subject :	3.1 Approval of Services Agreement between RSCCD on behalf of Santa Ana College and the Foundation for California Community Colleges
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$30,000.00
Budgeted :	Yes
Recommended Action :	Motion to approve the services agreement between RSCCD on behalf of Santa Ana College and the Foundation for California Community Colleges as presented.

Public Content

BACKGROUND:

This is a services agreement between RSCCD on behalf of Santa Ana College and the Foundation for California Community Colleges (Agreement). The agreement would provide participant services to Santa Ana College Guided Pathways 2.0 in efforts to complement the Colleges attainment of its Strategic Goals and the CCCCO Vision for Success goals.

ANALYSIS:

The support model for CA Guided Pathways 2.0 include: Virtual Support Structures starting in a light touch fashion in Fall 2021 and at full speed in Spring 2022, as well as six (6) multi-day institutes covering specific topics related to Guided Pathways starting in Fall 2021 and several virtual consultancies with NCII coaches. This Agreement will have a term effective from October 1, 2021 through October 1, 2024 with a total cost not to exceed $30,000 and is being funded by Guided Pathways Project.

RECOMMENDATION:

It is recommended the Board of Trustees approve the services agreement between RSCCD on behalf of Santa Ana College and the Foundation for California Community Colleges, located in Sacramento, California, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs

Fernando Ortiz, Ph.D., Dean, Academic Affairs

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-111_Agreement_GuidedPathways_FCCC.pdf (217 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.2 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$10,002.00
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Motion to approve the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media as presented.

Public Content

BACKGROUND:

Santa Ana College School of Continuing Education has made a significant effort since the start of the COVID-19 Pandemic to recruit new students through robust marketing campaigns. Estrella Media is able to reach the local community through two popular radio stations, Que Buena and La Ranchera with Spanish language ads.

ANALYSIS:

This professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media ("Agreement") shall be effective as of the date signed by both parties until May 28, 2022 or until termination by written notice of either party. This agreement will utilize general funds identified for marketing purposes by Santa Ana College School of Continuing Education in the amount of $10,002.00. This agreement with Estrella Media will provide marketing services for the start of the Spring 2022term for Santa Ana College School of Continuing Education utilizing Spanish language radio ads on KBUE (Que Buena) and KWIZ (La Ranchera), as well as their streaming platform.

RECOMMENDATION:

It is recommended the Board of Trustees approve the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media, located in Burbank, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President, School of Continuing Education

SUBMITTED BY:

Marilyn Flores, Ed.D., Interim President, Santa Ana College

File Attachments

SAC-21-109_PSA_CEC_EstrellaMedia.pdf (330 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Lancaster School District
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)

Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve the Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Lancaster School District as presented.

Public Content

BACKGROUND:

The Speech-Language Pathology Assistant Program was introduced in the Fall of 2001. Speech-Language Pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS:

Formal educational affiliation agreements between the District and fieldwork experience sites are necessary. To that end, this Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Lancaster School District (Agreement) was developed for this purpose. This agreement shall be effective for five (5) years or until termination by written notice of either party and carries no costs or other financial arrangements.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Lancaster School District, located in Lancaster, California, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs
Larisa Sergeyeva, Ed.D., Dean, Human Services & Technology

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-100_Agreement_RSCCD-SAC_SLPA SEA_Lancaster S.D._2021-unsigned.pdf (461 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Murrieta Valley Unified School District
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve the Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Murrieta Valley Unified School District as presented.

Public Content

BACKGROUND:

The Speech-Language Pathology Assistant Program was introduced in the Fall of 2001. Speech-Language Pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS:

Formal Educational Affiliation agreements between the District and fieldwork experience sites are necessary. To that end, this Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Murrieta Valley Unified School District (Agreement) was developed for this purpose. This agreement shall be effective for five (5) years or until termination by written notice of either party and carries no costs or other financial arrangements.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Murrieta Valley Unified School District, located in Murrieta, California, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs
Larisa Sergeyeva, Ed.D., Dean, Human Services & Technology

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

[SAC-21-101_Agreement_RSCCD-SAC_SLPA SEA_Murrieta Valley S.D._2021-unsigned.pdf (507 KB)]

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.5 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Snowline Joint Unified School District
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve the Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Snowline Joint Unified School District as presented.

Public Content

BACKGROUND:

The Speech-Language Pathology Assistant Program was introduced in the Fall of 2001. Speech-Language Pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS:

Formal Educational Affiliation agreements between the District and fieldwork experience sites are necessary.To that end, this Educational Affiliation agreement between RSCCD on behalf of Santa Ana College and Snowline Joint Unified School District (Agreement) was developed for this purpose. This agreement shall be effective for five (5) years or until termination by written notice of either party and carries no costs or other financial arrangements.

RECOMMENDATION:

It is recommended the Board of Trustees approve theEducational Affiliation agreement between RSCCD on behalf of Santa Ana College and Snowline Joint Unified School District, located in Phelan, California, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs

Larisa Sergeyeva, Ed.D., Dean, Human Services & Technology

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-105_RSCCD-SAC_SLPA SEA_Snowline Joint U.S.D._2021-unsigned.pdf (463 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.6 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc.
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$18,500.00
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Motion to approve the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc. as presented.

Public Content

BACKGROUND:

Santa Ana College School of Continuing Education has made a significant effort since the start of the COVID-19 Pandemic to recruit new students through robust marketing campaigns. Spanish radio has shown to be an effective media for marketing these programs and KLVE has the largest Spanish radio listening market share in Los Angeles according to Nielson ratings.

ANALYSIS:

This professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc. ("Agreement") shall be effective as of the date signed by both parties until May 28, 2022 or until termination by written notice of either party. This Agreement will utilize general funds identified for marketing purposes in the amount of $18,500. This agreement with Univision Communications, Inc. will provide marketing services for the start of the Spring 2022 term for Santa Ana College School of Continuing Education utilizing Spanish language radio ads (K-LVE).

RECOMMENDATION:

It is recommended the Board of Trustees approve the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc., located in Los Angeles, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President, School of Continuing Education

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-108_PSA_CEC_Univsion.pdf (328 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.7 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Santa Ana College School of Continuing Education with PGINET Consulting
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$65,100.00
Budgeted :	Yes
Budget Source :	General & Categorical Funds
Recommended Action :	Motion to approve the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Santa Ana College School of Continuing Education with PGINET Consulting as presented.

Public Content

BACKGROUND:

This is a professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Santa Ana College School of Continuing Education with PGINET Consulting ("Agreement"). The current COVID-19 Pandemic has highlighted the need to improve online processes for students and staff. This Agreement will work on facilitating communications for students and faculty by incorporating the use of text messages as a part of automated communications, as well as continued improvements to the onboarding process for students. This agreement will also include upgrades of the Online Searchable Schedule previously developed to incorporate it with Self Service and Instant Enrollment, as well as include the option to search for courses by the instructional modality. This agreement will also further develop dashboards with marketing, administrativeand faculty information that will result in greater efficiencies. Minor upkeep and improvements to the CE System will also continue to be made.

ANALYSIS:

This agreement shall be effective as of the date signed by both parties until June 30, 2022 or until termination by written notice of either party and will carry a cost of $65,100 utilizing both General and Categorical funds. This agreement with PGINET Consulting is for the incorporation of our current non-credit registration system with Self Service and Instant Enrollment, the use of text messaging to connect with students through the registration processand the development of informational dashboards. This work is an important component towards meeting the goals of the Continuing Education pilot and in supporting students with enrollment services.

RECOMMENDATION:

It is recommended the Board of Trustees approve the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Santa Ana College School of Continuing Education with PGINET Consulting, located in Fullerton, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President of Continuing Education

SUBMITTED BY:

Pamela Ralston, Ph.D. President, Santiago Canyon College

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

21-1025B_SAC-21-110_Professional Services Agreement_PGINET (004).pdf (335 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.8 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$20,025.00
Budgeted :	Yes
Budget Source :	Categorical Funds
Recommended Action :	Motion to approve the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision as presented.

Public Content

BACKGROUND:

Santiago Canyon College Division of Continuing Education has made a significant effort since the start of the Covid-19 Pandemic to recruit new students through robust marketing campaigns. Spanish radio has shown to be an effective media for marketing these programs. KLYY and KSSE have the largest Spanish radio listening market share in the San Bernardino and Riverside area according to Nielson ratings with coverage spanning from the San Fernando Valley to Oceanside and Riverside/San Bernardino.

ANALYSIS:

This professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision shall be effective as of the date signed by both parties until May 31, 2022 or until termination by written notice of either party. This agreement with Entravision will utilize Categorical funds identified for marketing purposes in the amount of $20,025. This agreement will provide marketing services for the start of the Spring 2021 term for Santiago Canyon College Division of Continuing Education utilizing Spanish language radio ads on three stations: KLYY, KSSE, and KDLD.

RECOMMENDATION:

It is recommended that the Board of Trustees to approve the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision, located in Los Angeles, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President of Continuing Education

SUBMITTED BY:

Pamela Ralston, Ph.D., President, Santiago Canyon College

File Attachments

21-1025A_PSA_OEC_Entravision.pdf (418 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. BUSINESS SERVICES

Subject :	4.1 Approval of Payment of Bills
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Recommended Action :	Motion to approve the payment of bills as submitted.

Public Content

BACKGROUND:

In accordance with Board Policy and Administrative Regulations, Board approval of payment of bills for District, Santa Ana College,

and Santiago Canyon College funds is required.

ANALYSIS:

The attached list includes check registers submitted for approval for the period 09/28/2021 through 10/11/2021.

RECOMMENDATION:

It is recommended the Board of Trustees approve the payment of bills as submitted.

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

[Board Registers DO 102521.pdf (68 KB)]
[Board Registers SAC 102521.pdf (55 KB)]
[Board Registers SCC 102521.pdf (55 KB)]

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.2 Approval of Budget Transfers, Budget Increases and Decreases
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Budgeted :	Yes
Recommended Action :	Motion to approve the budget transfers/adjustments as presented.

Public Content

BACKGROUND:
The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS:
This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Services department. Additional information will be provided upon request.

The listing also provides detailed transfers between major object codes equal to or greater than $25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION:
It is recommended the Board of Trustees approve the budget transfers/adjustments as presented.

PREPARED BY:
Adam M. OConnor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:
Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

BU0070 09-28 to 10-11-21.pdf (198 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.3 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement #00002302 Awarded to Golden Star Technology Inc. (GST)
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Recommended Action :	Motion to approve the Districts use of the Foundation for California Community Colleges (FCCC) master services agreement #00002302 awarded to Golden Star Technology Inc. (GST), including any future renewals, addendums, supplements, modifications and extensions as submitted.

Public Content

BACKGROUND:

The District has an on-going need to procure technology equipment, including computing desktops, laptops, tablets and accessories. Golden Star Technology Inc. (GST) is a vendor that has an established partnership with HP Inc. (HP) that allows it to sell technology hardware at a discounted rate. The District has used the services of GST in the past. This vendor has proven to be a pivotal business partner to the District as evidenced during the COVID-19 pandemic where they assisted in obtaining suitable computing equipment, webcams and headsets, speedily and affordably.

ANALYSIS:

The Foundation for California Community Colleges (FCCC) has awarded a competitive bid, piggybackable contract to GST for use by California Community Colleges for the procurement of computing equipment, mobile and print devices and peripheral products.
Utilization of FCCC Master Services Agreement #00002302 will allow the District to acquire computing equipment at a discounted rate. The average discounts range from 27.5% to 45% based on product classification tier. This contract meets the legal requirements to piggyback, set forth in Public Contract Code #20652. The term of the contract is November 1, 2017 through November 1, 2022 with and option to renew for an additional five-year term. The contract will be used on an as-needed basis. To view this contract, click here.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Districts use of the Foundation for California Community Colleges (FCCC) master services agreement #00002302 awarded to Golden Star Technology Inc. (GST), including any future renewals, addendums, supplements, modifications and extensions as submitted.

PREPARED BY:

Linda Melendez, Director, Purchasing Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.4 Approval of Amendment to Professional Services Agreement (PSA) with FM3 Research
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$2,750.00
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Motion to approve the amendment to professional services agreement with FM3 Research as presented.

Public Content

BACKGROUND:

The Rancho Santiago Community College District Board of Trustees have requested that staff evaluate and explore possible General Obligation bond measure for the November 2022 election to fund continuing capital projects at the campuses. The colleges are in need of additional resources in order to update and address campus facility's needs, to address their Educational Master and Facility Master Plans. The Board of Trustees approved the professional services agreement at their regular meeting of October 11, 2021. However, it was further requested that in additionto interviews conducted in English and Spanish that interviews also be conducted in Vietnamese.

ANALYSIS:

This amendment is necessary to address additional scope of work as requested by the Board of Trustees to conduct interviews in Vietnamese to determine support for General Obligation bond measure and provide a presentation as referenced in the board-approved Professional Services Agreement. FM3 will sample registered voters who are likely to participate in the November 2022 election.

RECOMMENDATION:

It is recommended the Board of Trustees approve the amendment to professional services agreement with FM3 Research as presented.

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services.

File Attachments

RSCCD Amendment to Agreement with FM3 10-25-2021 BOT.pdf (118 KB)

Motion & Voting

Motion to approve the amendment to professional services agreement with FM3 Research as presented.

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough, Elisabeth Neely

Subject :	4.5 Approval of Surplus Property
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action
Recommended Action :	Motion to declare the attached list of equipment as surplus property and to utilize The Liquidation Company to conduct an auction as submitted.

Public Content

BACKGROUND:

The District procured a large amount of Personal Protection Equipment (PPE) from various vendors over the last 20 months. The pandemic has made PPE a valuable commodity that requires secure and controlled storage in the District Warehouse until distributed to the colleges and centers. In addition to the PPE purchased by the District, the Office of Emergency Services (OES) supplied the District with 45 pallets of PPE. The remaining condensed surplus space in the Warehouse has reached its safe maximum capacity. Legally, in order to dispose of District property, the Board of Trustees must take action to declare the left over items as surplus prior to donation or auction.

ANALYSIS:

With consideration for the types of furniture and equipment available, which is routinely not selected for reuse within the District, it was decided not to hold an open house for District staff, non-profit organizations and school districts per Board Policy 6550 due to limited walking space and to not congregate large groups of people for safety reasons related to the pandemic. Attached is a listing of surplus property as of September 23, 2021. This record will change as items continually move in and out of storage. Also included are non-inventoried, miscellaneous items and e-waste that are not listed but will be sold at auction or disposed of.

The Liquidation Company (TLC) auctions the Districts surplus property in accordance with the terms and conditions of the current contract. The auctioneers commission fee is 45% of the gross sales which is competitive for off-site auctions. The fee from TLC includes advertising, transportation, labor, DMV paperwork if necessary and other related functions. TLCs performance and service have been very satisfactory. The advantages of utilizing TLC is that they take the majority of our surplus property which is rare among auctioneers and they are licensed e-waste collectors. The current Board of Trustees approved Professional Services Agreement with TLC is in effect through June 30, 2024.
Following the auction, District staff shall discard any remaining surplus property in accordance with Board Policy BP6550 and AR6550.

RECOMMENDATION:

It is recommended the Board of Trustees declare the attached list of equipment as surplus property and to utilize The Liquidation Company to conduct an auction as submitted.

PREPARED BY:

Linda Melendez, Director, Purchasing Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

ApprovalOfSurplusProperty_10.25.21.pdf (135 KB)

Motion & Voting

Motion to declare the attached list of equipment as surplus property and to utilize The Liquidation Company to conduct an auction as submitted.

Motion by Elisabeth Neely, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough, Elisabeth Neely

Subject :	4.6 Approval of Purchase Orders
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Recommended Action :	Motion to approve the purchase order listing as submitted

Public Content

BACKGROUND:

In accordance with Board Policy and Administrative Regulation 6330, Board ratification of purchase orders is required within 60 days of execution.

ANALYSIS:

The attached list includes purchase orders and change orders issued for the period September 5, 2021, through October 2, 2021, with an accompanying supplement for purchase orders exceeding $14,999.

RECOMMENDATION:

It is recommended the Board of Trustees approve the purchase order listing, supplementand PO change order listing as submitted.

PREPARED BY:

Linda Melendez, Director, Purchasing Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

ApprovalOfPurchaseOrders_10.25.21.pdf (310 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. GENERAL

Subject :	5.1 Approval of Resource Development Items
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Dollar Amount :	$5,998,719.00
Budgeted :	Yes
Budget Source :	Grant-Funded
Recommended Action :	Motion to approve the Resource Development items, as presented.

Public Content

BACKGROUND:

In accordance with Board Policy No. 3280 and Administrative Regulation No. 3280, Board approval of new or revised categorically funded grant awards for District, Santa Ana College and Santiago Canyon College is required.

ANALYSIS:

The list below includesitems prepared for federal, state and local categorically funded grant awards supporting District and college programs.

No.	Project Title	Award Date	Amount
	Board Financial Assistance Program (BFAP) (SAC & SCC)		
1.	Funding from the California Community Colleges Chancellors Office, Educational Services and Support Division to assist students in need of financial aid by supporting financial aid staff and equipment costs. (21/22). *No match required.* • SAC $725,105 • SCC $327,612	07/28/2021	$1,052,717
	California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SAC & SCC) Annual allocations from the California Community Colleges Chancellors Office to provide direct support services for welfare students who are enrolled in educational programs as they prepare to transition out of the welfare setting and into gainful employment. (21/22).		
2.	CalWORKs Work Study TANF (Federal) Total • SAC $437,052 $56,010 $80,838 $573,900 • SCC $148,726 $7,919 $31,821 $188,466 *The match required is 1-to-1 of CalWORKs Program and Work Study funds. SACs match is $493,062 that consists of $49,322 district-funded staff costs and $443,740 need-based financial aid (Pell grants, SEOG, BOG fee waiver, and Cal grants). SCCs match is $156,645 that consists of $6,661 district-funded staff costs and $149,984 need-based financial aid (Pell grants, SEOG, BOG fee waiver, and Cal grants).*	7/28/2021	$762,366
	Cooperative Agencies Resources for Education (CARE) (SAC & SCC)		

3.	Annual allocation from the California Community Colleges Chancellors Office, Educational Services and Support Division to assist EOPS students, who are welfare-dependent single parents, with additional support services so students can transition out of welfare dependency by securing the education, training, and marketable skills needed for self-sufficiency and upward social mobility. (21/22). *No match required.* • SAC $141,048 • SCC $54,221	07/28/2021	$195,269
	Dream Resource Liaisons 21-22 (SAC & SCC)		
4.	Funding from the California Community Colleges Chancellors Office to support the Dreamer Resource Liaisons and support services for immigrant and undocumented students in community colleges (21/22). *No match required.* • SAC $144,377 • SCC $91,616	07/28/2021	$235,993
	Extended Opportunity Programs & Services (EOPS) (SCC)		
5.	Annual allocation from the California Community Colleges Chancellors Office, Educational Services and Support Division to support disadvantaged students obtain the needed resources to enroll and succeed at the college by offering comprehensive academic and support counseling, financial aid and other services aimed at student persistence and academic achievement. (21/22). *The match required is $290,050 that consist of EOPS staff salaries and benefits.*	07/28/2021	$708,086
	Financial Aid Technology (SAC & SCC)		
6.	Funding from the California Community Colleges Chancellors Office, Educational Services and Support Division to improve financial aid processes and management system to better served students seeking financial aid. (21/22). *No match required.* • SAC $59,495 • SCC $38,780	07/28/2021	$98,275
	Gates Foundation Innovative Courseware Project (SAC)		
7.	Sub-award from the Gates Foundation to support disadvantaged students through a partnership between Lumen Learning, Inc. and Santa Ana College. The collaboration will engage in user testing for all students, which will lead to insights and improvements to course content and technologies to better enable learning for all students. (21/22). *No match required.*	11/01/2021	$74,256

	Student Success Completion Grant (SSCG) (SAC & SCC)		
8.	Funding from the California Community Colleges Chancellors Office, Educational Services and Support Division to increase grant aid for community college Cal Grant B and C recipients who have enrolled in at least 12 units per term and to support student persistence, retention, and completion. (21/22). *No match required.* • SAC $1,310,215 • SCC $563,941	07/28/2021	$1,874,156
9.	**Systemic Design for STEM Success Grant Year 1 (SCC)** First year of a five-year grant award from the U.S. Department of Education Title III Hispanic-Serving Institutions (HSI) to expand and enhance educational opportunities and transfer pathways for and improve the academic attainment of Hispanic students and low-income students in science, technology, engineering and mathematics (STEM). (21/22). *No match required.*	09/17/2021	$700,000
10.	**Upward Bound Veterans Program Year 5 (SAC)** Fifth year of a five-year federal grant award from the U.S. Department of Education to identify veterans who have not yet enrolled in college, and recruit them to participate in a college preparation program featuring comprehensive assessment, targeted academic skill development, career exploration and preparation, tutoring, referrals to veterans assistance services, and college and financial aid advisement and application completion assistance, in order to increase the number of veterans who enroll in college and complete a certificate or degree and successfully enter employment. Participants in the Veterans Upward Bound Program will receive continued support after completion to facilitate their transition to post-secondary enrollment and to connect them with support services at the colleges/universities where they enroll, to ensure their persistence in and completion of college degree programs.(21/22). *No match required.*	10/01/2021	$297,601

RECOMMENDATION:

It is recommended that the Board of Trustees approve these items and that the Vice Chancellor, Business Services or her designee be authorized to enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY:

Maria N. Gil, Senior Resource Development Coordinator

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor,Educational Services

File Attachments

10-25-21 RDO Docket Grant Budgets.pdf (1,861 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.2 Approval of Second Amendments to Sub-Agreements between RSCCD and Cerritos, Citrus, Coast, Compton, El Camino, Glendale, Long Beach, Los Angeles, Mt. San Antonio, North Orange County, Pasadena Area, Rio Hondo, Santa Monica, and South Orange County Community College Districts for the Strong Workforce Program Regional Funds.
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	Grant-Funded (Fiscal Impact - To be determined)
Recommended Action :	Motion to approve the second amendments to the sub-agreements as presented.

Public Content

BACKGROUND:

The California Community Colleges Chancellors Office, Workforce & Economic Development Division designated Regional Consortia to serve as fiscal agents for the Strong Workforce Program Regional Funds, a categorical state apportionment. As the host of the Los Angeles/Orange County Regional Consortium (LAOCRC), RSCCD serves as the fiscal agent to oversee disbursement, monitoring and guidance for the Los Angeles and Orange County community colleges to implement projects that strengthen and build career education programs that pertain to in-demand, high-wage occupations in the region.

On February 27, 2017, RSCCD approved agreements with each community college district in Los Angeles and Orange County to disburse SWP Regional Funds for regional-approved, certified projects. A first amendment to the agreements was approved on March 9, 2020, to extend the term to align with the performance periods of additional funding allocation years2019/2020 and 2020/2021and to update the terms and respond to direction from the California Community Colleges Chancellors Office.

In August 2021, each regionLos Angeles and Orange Countysubmitted separate renewal applications for the Regional Consortium grant, with the approval of the Governance Council of the LAOCRC. This will separate the LAOCRC into two consortia: the Los Angeles Regional Consortium and the Orange County Regional Consortium, effective January 1, 2022. Consequently, sub-agreements for the Los Angeles region will need to transition from RSCCD to the new host of the LA Regional Consortium, Pasadena Area Community College District (PACCD), and new agreements will need to be developed with the community college districts in Orange County on behalf of the Orange County Regional Consortium serving as the fiscal agent for the Orange County regions SWP Regional Funds. New agreements with the Orange County community college districts are being prepared for the board meeting on November 8, 2021.

ANALYSIS:

Second amendments have been developed to end the agreement between RSCCD and the Los Angeles and Orange County Community College Districts effective December 31, 2021, and to transition the existing agreements for the Los Angeles region to PACCD, effective January 1, 2022, through a Transfer Agreement.

Through the transfer agreement process the existing agreements will remain in effect but will transition over to PACCD. This transition will include a transfer of the balance of funds for these agreements after a final accounting by December 31, 2021.

As reference, enclosed is the original master agreement approved on February 27, 2017, and first amendment approved on March 9, 2020.

RECOMMENDATION:

It is recommended that the Boardof Trusteesapprove thesecondamendments to the sub-agreements and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY:

Sarah Santoyo, AssistantVice Chancellor, Educational Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

10-25-21 - 2nd Amendment_Master Agreement - SWP-Regional Funds.pdf (1,459 KB)
Master Agreement & 1st Amendment - SWP-Regional Funds.pdf (1,024 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.3 Approval of First Amendments to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the K12 Pathway Coordinator Funds (Year 3)
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	Grant-Funded (Fiscal Impact - To be determined)
Recommended Action :	Motion to approve the first amendments to the sub-agreements with local educational agencies in the Los Angeles County for the K12 Pathway Coordinator Funds, as presented.

Public Content

BACKGROUND:

The California Community Colleges Chancellors Office, Workforce & Economic Development Division designated Regional Consortia to serve as fiscal agents for year3 of the K12 Pathway Coordinator funds. As the host of the Los Angeles/Orange County Regional Consortium (LAOCRC), Rancho Santiago Community College District (RSCCD) serves as the fiscal agent to oversee disbursement, monitoring and guidance for the Local Educational Agencies (LEAs) to host the K12 Pathway Coordinators to build and strengthen career education pathways from K12 to the community college system.

In August 2021, each regionLos Angeles and Orange Countysubmitted separate renewal applications for the Regional Consortium grant, with the approval of the Governance Council of the LAOCRC. This in effect will separate the LAOCRC into two consortia: the Los Angeles Regional Consortium and the Orange County Regional Consortium, effective January 1, 2022. Consequently, the grant sub-agreements for the Los Angeles region will need to transition from RSCCD to the new host of the Los Angeles Regional Consortium, Pasadena Area Community College District (PACCD).

ANALYSIS:

RSCCD developed sub-agreements to disburse the year 3 K12 Pathway Coordinator grant awards to LEAs, with a performance period of July 1, 2021 through December 31, 2022, and were Board approved on July 12, 2021. First amendments to the sub-agreements have been developed to end the agreements between RSCCD and the LEAs in Los Angeles County effective December 31, 2021, and to transition the existing sub-agreements to PACCD effective January 1, 2022 through a Transfer Agreement.

Through the transfer agreement process the existing sub-agreements with LEAs in the Los Angeles County will remain in effect but will transition over to PACCD. This transition will include a transfer of the balance of funds for these sub-agreements after a final accounting by December 31, 2021.

The attached chart lists the sub-agreements that have been amended through this action.

RECOMMENDATION:

It is recommended that the Board approve the first amendments to the sub-agreements and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY:

Sarah Santoyo, AssistantVice Chancellor, Educational Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor,Educational Services

File Attachments

SWP K12 PC Yr 3 LEAs First Amend and Exhibits.pdf (1,390 KB)
07-12-21 #5.2 SWP K12 PC Y3 LEA agreements.pdf (364 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.4 Approval of First Amendments to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the 2018/2019 K12 Strong Workforce Program Pathway Improvement Funds
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	Grant-Funded (Fiscal Impact - To be determined)
Recommended Action :	Motion to approve the first amendments to the sub-agreements with local educational agencies in the Los Angeles County for the 2018/2019 K12 Strong Workforce Program Pathway Improvement Funds, as presented.

Public Content

BACKGROUND:

The California Community Colleges Chancellors Office, Workforce & Economic Development Division designated Regional Consortia to serve as fiscal agents for the K12 Strong Workforce Program (SWP) Pathway Improvement Funds, a categorical state apportionment. As the host of the Los Angeles/Orange County Regional Consortium (LAOCRC), Rancho Santiago Community College District (RSCCD) serves as the fiscal agent to oversee disbursement, monitoring and guidance for the Local Educational Agencies (LEAs) to implement projects that strengthen the career education pathways from K-12 to the community college system that pertain to in-demand, high-wage occupations in the region.

In August 2021, each regionLos Angeles and Orange Countysubmitted separate renewal applications for the Regional Consortium grant, with the approval of the Governance Council of the LAOCRC. This will separate the LAOCRC into two consortia: the Los Angeles Regional Consortium and the Orange County Regional Consortium, effective January 1, 2022. Consequently, the grant sub-agreements for the Los Angeles region will need to transition from RSCCD to the new host of the LA Regional Consortium, Pasadena Area Community College District.

ANALYSIS:

RSCCD developed sub-agreements to disburse the Round 1 (2018/19) K12 SWP grant awards to the LEAs, with a performance period of July 1, 2019 through December 31, 2021 and were Board approved on July 15, 2019. First amendments to the sub-agreements for LEAs in the Los Angeles County have been developed to amend the period of performance, invoicing and reporting terms, and to add a transfer agreement to transition the fiscal agent role to Pasadena Area Community College District, effective January 1, 2022.

Through the transfer agreement process the existing sub-agreements for LEAs in the Los Angeles County will remain in effect but will transition over to Pasadena Area Community College District. This transition will include a transfer of the balance of funds for these sub-agreements after a final accounting by December 31, 2021.

The attached chart lists the sub-agreements that have been amended through this action.

RECOMMENDATION:

It is recommended that the Board approve the first amendments to the sub-agreements and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY:

Sarah Santoyo, Assistant Vice Chancellor, Educational Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

SWP K12 PIF 18-19 LEAs First Amend and Exhibits.pdf (1,060 KB)
07-15-19 5.5 K12 SWP PIF 18-19 LEAs LA OC sub-agreements.pdf (1,001 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.5 Approval of First Amendments to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the 2019/2020 K12 Strong Workforce Program Pathway Improvement Funds
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	Grant-Funded (Fiscal Impact - To be determined)
Recommended Action :	Motion to approve the first amendments to the sub-agreements with local educational agencies in the Los Angeles County for the 2019/2020 K12 Strong Workforce Program Pathway Improvement Funds, as presented.

Public Content

BACKGROUND:

The California Community Colleges Chancellors Office, Workforce & Economic Development Division designated Regional Consortia to serve as fiscal agents for the K12 Strong Workforce Program (SWP) Pathway Improvement Funds, a categorical state apportionment. As the host of the Los Angeles/Orange County Regional Consortium (LAOCRC), Rancho Santiago Community College District (RSCCD) serves as the fiscal agent to oversee disbursement, monitoring and guidance for the Local Educational Agencies (LEAs) to implement projects that strengthen the career education pathways from K-12 to the community college system that pertain to in-demand, high-wage occupations in the region.

In August 2021, each regionLos Angeles and Orange Countysubmitted separate renewal applications for the Regional Consortium grant, with the approval of the Governance Council of the LAOCRC. This will separate the LAOCRC into two consortiathe Los Angeles Regional Consortium and the Orange County Regional Consortiumeffective January 1, 2022. Consequently, the grant sub-agreements for the Los Angeles region will need to transition from RSCCD to the new host of the Los Angeles Regional Consortium, Pasadena Area Community College District.

ANALYSIS:

RSCCD developed sub-agreements to disburse the Round 2 (2019/20) K12 SWP grant awards to the LEAs, with a performance period of July 1, 2020 through December 21, 2022, and were Board approved on April 27, 2020. First amendments to the sub-agreements for LEAs in the Los Angeles County have been developed to end the agreements between RSCCD and the LEAs effective December 31, 2021, and to transition the existing agreements to Pasadena Area Community College District, effective January 1, 2022 through a transfer agreement.

Through the transfer agreement process the existing sub-agreements for LEAs in the Los Angeles County will remain in effect but will transition over to Pasadena Area Community College District. This transition will include a transfer of the balance of funds for these sub-agreements after a final accounting by December 31, 2021.

The attached chart lists the sub-agreements that have been amended through this action.

RECOMMENDATION:

It is recommended that the Board approve the first amendments to the sub-agreements and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY:

Sarah Santoyo, Assistant Vice Chancellor, Educational Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

SWP K12 PIF 19-20 LEAs First Amend and Exhibits.pdf (1,023 KB)
04-27-20 5.2 K12 SWP PIF 19-20 LEAs LA OC sub-agreements.pdf (1,066 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.6 Approval of First Amendments to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the 2020/2021 K12 Strong Workforce Program Pathway Improvement Funds
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Budgeted :	Yes
Budget Source :	Grant-Funded (Fiscal Impact - To be determined)
Recommended Action :	Motion to approve the first amendments to the sub-agreements with local educational agencies in the Los Angeles County for the 2020/2021 K12 Strong Workforce Program Pathway Improvement Funds, as presented.

Public Content

BACKGROUND:

The California Community Colleges Chancellors Office, Workforce & Economic Development Division designated Regional Consortia to serve as fiscal agents for the K12 Strong Workforce Program (SWP) Pathway Improvement Funds, a categorical state apportionment. As the host of the Los Angeles/Orange County Regional Consortium (LAOCRC), Rancho Santiago Community College District (RSCCD) serves as the fiscal agent to oversee disbursement, monitoring and guidance for the Local Educational Agencies (LEAs) to implement projects that strengthen the career education pathways from K-12 to the community college system that pertain to in-demand, high-wage occupations in the region.

In August 2021, each regionLos Angeles and Orange Countysubmitted separate renewal applications for the Regional Consortium grant, with the approval of the Governance Council of the LAOCRC. This will separate the LAOCRC into two consortiathe Los Angeles Regional Consortium and the Orange County Regional Consortiumeffective January 1, 2022. Consequently, the grant sub-agreements for the Los Angeles region will need to transition from RSCCD to the new host of the Los Angeles Regional Consortium, Pasadena Area Community College District.

ANALYSIS:

RSCCD developed sub-agreements to disburse the Round 3 (2020/21) K12 SWP grant awards to the LEAs, with a performance period of January 1, 2021 through June 30, 2023, and were Board approved on February 8, 2021. First amendments to the sub-agreements for LEAs in the Los Angeles County have been developed to end the agreements between RSCCD and the LEAs effective December 31, 2021, and to transition the existing agreements to Pasadena Area Community College District, effective January 1, 2022 through a transfer agreement.

Through the transfer agreement process the existing sub-agreements for LEAs in the Los Angeles County will remain in effect but will transition over to Pasadena Area Community College District. This transition will include a transfer of the balance of funds for these sub-agreements after a final accounting by December 31, 2021.

The attached chart lists the sub-agreements that have been amended through this action.

RECOMMENDATION:

It is recommended that the Board approve the first amendments to the sub-agreements and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into related contractual agreements on behalf of the district, as presented.

PREPARED BY:

Sarah Santoyo, Assistant Vice Chancellor, Educational Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

SWP K12 PIF 20-21 LEAs First Amend and Exhibits.pdf (1,187 KB)
02-08-21 5.2 K12 SWP PIF 20-21 LEAs LA OC sub-agreements.pdf (1,336 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.7 Approval of Professional Services Agreement with Hyland LLC for Cloud Migration Services
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Fiscal Impact :	Yes

Dollar Amount :	$15,000.00
Budgeted :	Yes
Budget Source :	ITS Operational Fund
Recommended Action :	Motion to approve the professional services agreement with Hyland LLC for Cloud Migration Services as presented

Public Content

BACKGROUND:

The District has been using Perceptive Content/ImageNow, a document management software solution, for document retention, data gathering and digital document workflow. This solution, made by Hyland LLC, integrates seamlessly with Colleague, the Districts Student Information System (SIS) and its currently hosted in the cloud by Ellucian Inc.

On September 27, 2021, the Board of Trustees approved a new five-year agreement with Ellucian Inc. for cloud application hosting services. The five-year agreement with Ellucian Inc. includes provisions that allow the District to remove contract components with 90-day notice at no charge. To view the September 27, 2021 docket, click here. The Information Technology Services (ITS) department has conducted a cost assessment that estimates annual savings of up to $70,000 for the District by removing the hosting of Perceptive Content/ImageNow from the Ellucian agreement and migrating it to be self-hosted on the Districts own cloud instead.

ANALYSIS:

The District would like to exercise the option to remove Perceptive Content/ImageNow from the Ellucian cloud application hosting services agreement and move it to the Districts own Amazon AWS cloud. The efforts involved in this migration require subject-matter expert assistance. The administration recommends entering into a professional services agreement with Hyland LLC, who has the qualifications and knowledge to assist with this project.

Hyland LLC will provide consulting services in the migration process, pre-production and production cutover. The scope of services also includes project coordination, technical analysis and guidance. The performance period shall be effective for one year upon signature by both parties. However, ITS estimates a project completion time of four to five months. The contract amount is $15,000. The District reserves the right to terminate the agreement with 30-day written notice if the work is completed ahead of time.

RECOMMENDATION:

It is recommended that the Board of Trusteesapprove the professional services agreement with Hyland LLC for Cloud Migration Services as presented.

PREPARED BY:

Jesse Gonzalez, Assistant Vice Chancellor, Information Technology Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

Hyland LLC PSA_23044847_Oct2522021BT -.pdf (387 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.8 Approval of the Amendment to the Professional Services Agreement with BlackBeltHelp LLC
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Motion to approve the Amendment to the professional services agreement with BlackBeltHelp LLC

Public Content

BACKGROUND:

On August 9, 2021, the Board of Trustees approved a professional services agreement with BlackBeltHelp LLC for virtual one-stop services to provide assistance around the clock for technology and student support services. The scope of services included assistance with implementation, configuration, pilot testing and training.

ANALYSIS:

During the implementation process, it was discovered that non-directory student data needed to be shared with the vendor to properly perform the services. Non-directory data in scope includes email, phone, date of birth and sex. As such, the terms and conditions in the original agreement need to be amended to ensure the confidentiality of non-directory student data is maintained in compliance with FERPA regulations. The contract amount, performance period and all other terms and conditions remain unchanged.

RECOMMENDATION:

It is recommended that the Board of Trusteesapprove the amendment to the professional services agreement with BlackBeltHelp LLC as presented.

PREPARED BY:

Jesse Gonzalez, Assistant Vice Chancellor, Information Technology Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

Contract Amendment BlackBeltHelp_10252021.pdf (121 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.9 Approval of Professional Services Agreement with 25th Hour Communications, Inc. for Public Relations and Marketing Support Services
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	Yes
Dollar Amount :	$28,500.00
Budgeted :	Yes
Budget Source :	Educational Services
Recommended Action :	Motion to approve professional services agreement with 25th Hour Communications, Inc. as presented.

Public Content

BACKGROUND:25th Hour Communications, Inc. is a comprehensive marketing and communications agency with expertise in higher education and, in particular, in California community colleges. As we continue to deal with the impacts of the pandemic on enrollment, both colleges and the district office continue to increase targeted marketing and implement communication strategies that support enrollment and community outreach during these unprecedented times.

25th Hour Communications, Inc. will work with both colleges and the district office to develop and implement specific strategies around Public Relations and Marketing Support Services, Internal/External Communications, Media Data Assessment & Plan, Advertising, and Digital Media Buying, Placement, & Tracking.

ANALYSIS: This agreement supports continued public relations, marketing support services, internal and external communications and advertising services as needed fromOctober 26, 2021 through December 31, 2021. The agreement shall not exceed $28,500.

This agreement is funded by the Educational Services Division.

RECOMMENDATION: It is recommended that the Board of Trustees approve this professional services agreement and that the Vice Chancellor, Business Operations/Fiscal Services or her designee be authorized to sign and enter into related agreement on behalf of the district.

PREPARED BY: Patricia S. Dueñez, Assistant to the Vice Chancellor

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

25th Hour Communications Inc PSA BOT 102521.pdf (267 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.10 Adoption of Resolution 21-15 - Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action
Preferred Date :	Oct 25, 2021
Absolute Date :	Oct 25, 2021
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to adopt Resolution 21-15 - Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District

Public Content

BACKGROUND: With the rise in antisemitism within the United States and throughout the globe, hate crimes against Jews in the United States comprise 62.5 percent of all religious-motivated hate crimes and Jews are the second most likely group to be a victim to a hate crime, even though they represent only two percent of the population.

ANALYSIS: Faculty, staff, and students in the Rancho Santiago Community College District are committed to diversity, equity, and inclusion for everyone. As a learning institution, it is incumbent upon all of us to understand our history, respect humanity, and celebrate that which makes each of us different. On behalf of the Rancho Santiago Community College District, the board of trustees would like to establish an annual commemoration of the Holocaust to coincide with the United States Holocaust Memorial Museums Day of Remembrance so that the memory of the atrocities of the Holocaust will not fade with time and we reconfirm our commitment to be an inclusive district with respect for all.

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution No. 21-15 Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District as presented.

PREPARED BY: Patricia S. Dueñez, Assistant to the Vice Chancellor

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

RSCCD_RemembranceResolution 21-15 10-25-21 BOT DOCKET.pdf (115 KB)

Motion & Voting

Motion to adopt Resolution 21-15 - Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District

Motion by John Hanna, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough, Elisabeth Neely

Subject :	5.11 First Reading of Board Policy (BP) 3750 Data Governance (NEW)
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Discussion, Information

Public Content

BACKGROUND: The Board Policy Committee met on October 6, 2021 and new Board Policy (BP) 3750 Data Governance was discussed at the meeting.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presenting BP 3750 Data Governance (NEW) for a first reading.

RECOMMENDATION: BP 3750 Data Governance (NEW) is presented for a first reading as an information item.

PREPARED BY: Debra Gerard

SUBMITTED BY: Cheng Yu Hou

File Attachments

BP 3750 Data Governance.pdf (84 KB)

Subject :	5.12 First Reading of Revision to Board Policy (BP) 7132 Management Medical/Dental Insurance Benefits
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	5. GENERAL
Type :	Discussion, Information

Public Content

BACKGROUND: The Board Policy Committee met on June 5, 2021, September 9, 2021 and October 6, 2021 and revisions to BP 7132 Management Medical/Dental Insurance Benefits were discussed at the meetings.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presentingrevised BP 7132 Management Medical/Dental Insurance Benefits for a first reading.

RECOMMENDATION:BP 7132 Management Medical/Dental Insurance Benefits is presented for a first reading as an information item.

PREPARED BY: Debra Gerard

SUBMITTED BY: Cheng Yu Hou

File Attachments

BP 7132 Management Medical-Dental Insurance Benefits.pdf (89 KB)

Subject :	5.13 First Reading of Revision to Board Policy (BP) 7380 Retiree Health Benefits - Academic Employees
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Discussion, Information

Public Content

BACKGROUND: The Board Policy Committee met on October 6, 2021 and revisions to BP 7380 Retiree Health Benefits - Academic Employees were discussed at the meeting.

ANALYSIS: The district subscribes to the Policy and Procedure Service of the Community College League of California (CCLC). This service provides the district with model board policies that comply with state law, Title 5 regulations and address the relevant accreditation standards. CCLC provides the district with semi-annual updates to these policies, which reflect recent changes in law, state regulations and accreditation standards. District Administration also recommends revisions to existing policies and adoption of new policies as required. The Board Policy Committee is presentingrevised BP 7380 Retiree Health Benefits - Academic Employees for a first reading.

RECOMMENDATION:BP 7380 Retiree Health Benefits - Academic Employees is presented for a first reading as an information item.

PREPARED BY: Debra Gerard

SUBMITTED BY: Cheng Yu Hou

File Attachments

BP 7380 Retiree Health Benefits - Academic Employees.pdf (72 KB)

Subject :	5.14 Board Member Comments
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Information

Public Content

6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Subject :	6.1 Public Employment (pursuant to Government Code Section 54957[b][1])
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion

Public Content

a. Full-time Faculty

b. Part-time Faculty

c. Management Staff

d. Classified Staff

e. Student Workers

f. Professional Experts

g. Educational Administrator Appointments

(1) Administrative Dean, SAC

Subject :	6.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion

Public Content

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

7. RECONVENE FROM CLOSED SESSION

Subject :	7.1 Issues Discussed in Closed Session - Board Clerk
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	7. RECONVENE FROM CLOSED SESSION
Type :	Reports
Subject :	7.2 Public Comment
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	7. RECONVENE FROM CLOSED SESSION
Type :	Information

Public Content

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a Public Comment form and submit it to the boards executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the boards discretion, be referred to staff or placed on the next agenda for board consideration.

8. HUMAN RESOURCES

Subject :	8.1 Approval of Human Resources Management /Academic Docket
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to approve Human Resources Docket - Management/Academic as presented

Public Content

MANAGEMENT

New Job Descriptions/Attachments #1-3

Appointment/New Hire

Appointment/Promotion

Extension of Interim Assignment

FACULTY

Appointments/Part-time Temporary to Full-time 1-Year Temporary Faculty

2021/2022 Contract Extension Days

Beyond Contract/Overload Stipends

Part-time Hourly New Hires/Rehires

Non-paid Intern Service

File Attachments

HR_Management_Academic_Docket_10_25_2021.pdf (2,237 KB)

Motion & Voting

Motion to approve Human Resources Docket - Management/Academic as presented

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough

Subject :	8.2 Approval of Human Resources Classified Docket
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to Approve Human Resources Docket - Classified as presented.

Public Content

Classified

New Appointment

Hourly Ongoing to Contract

Out of Class Assignments

Leave of Absence

Ratification of Resignation/Retirement

Classified Hourly

Return to Regular Assignment

Ratification of Resignation/Retirements

Temporary Assignments

Short Term Assignments

Changes in Temporary Assignment

Additional Hours for Ongoing Assignment

Substitute Assignments

Miscellaneous Positions

Instructional Associates/Associate Assistants

Santa Ana College Student Hire List

Santiago CanyonCollege Student Hire List

File Attachments

HR_Classified_Docket_10_25_2021.pdf (522 KB)

Motion & Voting

Motion to Approve Human Resources Docket - Classified as presented.

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough

Subject :	8.3 Approval of the Agreement with Retiree First for the Medicare Group Insurance Plan and Retiree Advocacy Services
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to approve agreement with Retiree First for the Medicare Group Insurance Plan and Retiree Advocacy Services as presented.

Public Content

BACKGROUND:

On September 13, 2021, the Board approvedthe Retiree First Medicare Insurance Plan as recommended by the Joint Benefits Committee and authorized the Chancellor or his designee to enter into the appropriate agreement with the vendor.

ANALYSIS:

This agreement includes the costs for the Medicare Insurance Plan for all retirees over the age of 65 and their monthly service fee to help those retirees who need to enroll inMedicare. The service fee also includes advocacy services for retirees who need help with their billing or with their pharmacy benefits. Retiree First has also agreed to process monthly reimbursement checks to retirees who must pay Medicare penalties.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Retiree First for the Medicare Group Insurance Plan and Retiree Advocacy Services.

FISCAL IMPACT:

The 2022 cost for the group Medicare Insurance Plan is$406.29 per retiree per month and the cost for their service fee is $5.00 per retiree per month. The total cost to the district will be based on utilization.

PREPARED BY:

Don Maus, Director, Workplace Safety and Risk Management

SUBMITTED BY:

Cheng Yu Hou, Vice Chancellor, Human Resources

File Attachments

Service Agreement BAA and Rate Sheet - Rancho Santiago CCD - Final Revision - 10.25.2021.pdf (331 KB)

Motion & Voting

Motion to approve agreement with Retiree First for the Medicare Group Insurance Plan and Retiree Advocacy Services as presented.

Motion by David Crockett, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Phillip Yarbrough

9. ADJOURNMENT

Subject :	9.1 Board President adjourns the meeting.
Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	9. ADJOURNMENT
Type :	Procedural

Public Content

Subject :	9.2 The next regular meeting of the Board of Trustees

will be held on November 8, 2021.

Meeting :	Oct 25, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	9. ADJOURNMENT
Type :	Information