Monday, October 11, 2021
REGULAR BOARD OF TRUSTEES MEETING

4:30 p.m.

Santa Ana College (SAC)
1530 W. 17th St., Johnson Student Center (JSC) Conference Center Rooms 219-1, 219-2, 219-3 & 219-4
Santa Ana, CA 92706

The Rancho Santiago Community College District requires that all employees, students and visitors wear masks while indoors. Those attending the meeting are asked to wear a mask. If you arrive without a mask, one will be provided to you. The District has implemented safety measures consistent with the guidelines promulgated by our local Health Care Agency, the California Department of Public Health, CALOSHA, and the CDC. We appreciate you following this safety protocol.

District Mission -
The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA) -
It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

1. PROCEDURAL MATTERS

Subject :	1.1 Call to Order
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Procedural

Public Content

Subject :	1.2 Pledge of Allegiance to the United States Flag
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS

Type :	Procedural
Subject :	1.3 Approval of Additions or Corrections to Agenda
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Action, Discussion
Recommended Action :	Motion to approve additions or corrections to the agenda. Addition of 5.4 Board Member Comments

Public Content

Motion & Voting

Motion to approve additions or corrections to the agenda. Addition of 5.4 Board Member Comments

Motion by John Hanna, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Elisabeth Neely

Subject :	1.4 Public Comment
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Information

Public Content

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a Public Comment form and submit it to the boards executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the boards discretion, be referred to staff or placed on the next agenda for board consideration.

Subject :	1.5 Approval of Minutes - Regular Meeting of September 27, 2021
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve the September 27, 2021 Minutes as presented.

Public Content

File Attachments

09-27-21 Minutes.pdf (234 KB)

Motion & Voting

Motion to approve the September 27, 2021 Minutes as presented.

Motion by Lawrence Labrado, second by David Crockett.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Elisabeth Neely

Subject :	1.6 Approval of Consent Calendar
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Action
Recommended Action :	Motion to approve the Consent Calendar.

Public Content

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

Motion & Voting

Motion to approve the Consent Calendar.

Motion by Elisabeth Neely, second by Lawrence Labrado.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Elisabeth Neely

Subject :	1.7 Recognition of Faculty by Board of Trustees
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Recognition

Public Content

Subject :	1.8 1.8 Recognition of Naming of Fainbarg Chase Thrive Center by Santa Ana College
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	1. PROCEDURAL MATTERS
Type :	Presentation

Public Content

2. INFORMATIONAL ITEMS AND ORAL REPORTS

Subject :	2.1 Report from Chancellor
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.2 Reports from College Presidents
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.3 Report from Student Trustee

Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.4 Reports from Student Presidents
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports
Subject :	2.5 Reports from Academic Senate Presidents
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.6 Report from Board Facilities Committee Chairperson
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Public Content

Subject :	2.7 Report from Board Policy Committee Chairperson
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

Subject :	2.8 Report from Ad Hoc Board Committee on Redistricting Chairperson
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	2. INFORMATIONAL ITEMS AND ORAL REPORTS
Type :	Reports

3. INSTRUCTION

Subject :	3.1 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Center for Transformation and Change
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$36,000.00
Budgeted :	Yes
Recommended Action :	Motion to approve the professional services agreement between RSCCD on behalf of Santa Ana College and Center for Transformation and Change, located in Denver, Colorado, as presented.

Public Content

BACKGROUND:

This is a Rancho Santiago Community College District Professional Services Agreement with theCenter for Transformation and Change ("Agreement").

ANALYSIS:

This agreement shall be effective as of the date signed by both parties until June 30, 2022, or until termination by written notice of either party. This agreement will utilize funds identified for a specialized anti-racism training that will deepen the capacity for a group of up to twenty-five (25) Santa Ana College employees to be engaged as active change-agents and develop competencies to create a racially inclusive organization. Participants will commit to use the skills in daily work activities such as committees, searches and taskforces, as well as analyze and revise policies, practices and processes within our college.

RECOMMENDATION:

It is recommended the Board of Trustees approve the professional services agreement between RSCCD on behalf of Santa Ana College and Center for Transformation and Change, located in Denver, Colorado, as presented.

PREPARED BY:

Teresa Mercado-Cota, Assistant Dean, Public Affairs & Professional Development

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

9.28.21 RVSDFinal KObearRSCCD Professional Services Agreement 2021.pdf (893 KB)

Motion & Voting

Motion to approve the professional services agreement between RSCCD on behalf of Santa Ana College and Center for Transformation and Change, located in Denver, Colorado, as presented.

Motion by Elisabeth Neely, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Elisabeth Neely

Subject :	3.2 Ratify the Amendment to Agreement for COVID-19 Testing Services between RSCCD on behalf of Santa Ana College and Medica Testing Group, Inc. in association with Eastside Family Medical Associates, Inc.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Motion to ratify the Amendment to agreement for COVID-19 Testing Services between RSCCD on behalf of Santa Ana College and Medical Testing Group, Inc. in association with Eastside Family Medical Associates, Inc.

Public Content

BACKGROUND:

Santa Ana College ("SAC") entered into an Agreement for COVID-19 Testing Services with MedicaTesting Group, Inc. ("Medica")in association with Eastside Family Medical Associates, Inc. ("EFMA") on July 19, 2021 ("Agreement"), which included a term effective July 19, 2021 through December 31, 2021. The Agreement permitted the continuation of COVID-19 testing and related services for SAC's staff, students, athletes and related personnel.

ANALYSIS:

SAC, Medica and EFMAnow desire to mutually amend the Agreement andrevise the termination date from December 31, 2021 to September 24, 2021 as set forth in the Amendment to Agreement for COVID-19 Testing Services ("Amendment") dated September 21, 2021.

RECOMMENDATION:

It is recommendedthe Board of Trustees ratify theAmendment to Agreement for COVID-19 Testing Services between RSCCD on behalf of Santa Ana College and Medica Testing Group, Inc. in association with Eastside Family Medical Associates, Inc., as presented.

PREPARED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

SAC-21-089 RSCCD - Amendment to Medica SAC Covid-19 Testing Agreement (ls edits 9.21.21).pdf (113 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and South Pacific Rehabilitation Services, Inc.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Recommended Action :	Motion to approve the Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and South Pacific Rehabilitation Services, Inc., located in Encino, California, as presented.

Public Content

BACKGROUND:

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. The Occupational Therapy Assistant Program will place no students at the site prior to Board approval.

ANALYSIS:

This new Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and South Pacific Rehabilitation Services, Inc. (Agreement), covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. The program requires contracts with multiple facilities throughout California so that students can be placed at fieldwork sites with reasonable travel distances from their homes. This Agreement shall be effective for five (5) years upon full execution or until termination by written notice of either party. It carries no costs or other financial arrangements.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and South Pacific Rehabilitation Services, Inc., located in Encino, California, as presented.

PREPARED BY:

Jeffrey N. Lamb, Ph.D., Vice President, Academic Affairs
Larisa Sergeyeva, Ed.D., Dean, Human Services & Technology

SUBMITTED BY:

Marilyn Flores, Ph.D., Interim President, Santa Ana College

File Attachments

10.4.21 Unsigned SAC-21-102 OTA Agreement - South Pacific Rehab Svcs.pdf (470 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and ReachLocal, Inc.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)

Fiscal Impact :	Yes
Dollar Amount :	$100,000.00
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Motion to approve the Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and ReachLocal, Inc., located in Woodland Hills, California, as presented.

Public Content

BACKGROUND:

Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education have made a significant effort since the start of the COVID-19 Pandemic to recruit new students through robust marketing campaigns. Expanded Online, Hybrid, and Remote Live teaching modalities have made it possible for students to take classes through Continuing Education remotely when they are unable to attend in person. ReachLocal, Inc. is a leader in digital marketing services.

ANALYSIS:

This Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and ReachLocal, Inc. ("Agreement") shall be effective as of the date signed by both parties until May 31, 2022 or until termination by written notice of either party. This Agreement will utilize general funds identified for marketing purposes by Santa Ana College School of Continuing Education for $60,000 and Santiago Canyon College Division of Continuing Education for $40,000, for a total amount of $100,000. The Agreement with ReachLocal, Inc. will provide marketing services for the start of the Spring 2022 term utilizing various digital media tactics.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and ReachLocal, Inc., located in Woodland Hills, California, as presented.

PREPARED BY:

James Kennedy, Ed.D., Vice President, School of Continuing Education

SUBMITTED BY:

Marilyn Flores, Ed.D., Interim President, Santa Ana College

Pamela Ralston, Ph.D., President, Santiago Canyon College

File Attachments

SAC-21-106_21-1011A_PSA_OEC_CEC_ReachLocal.pdf (7,437 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.5 Approval of a Four-Year Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College and Childrens Hospital of Orange County, Regional Center of Orange County, Goodwill Industries of Orange County and California Department of Rehabilitation
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve a Four-Year Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College and Childrens Hospital of Orange County, Regional Center of Orange County, Goodwill Industries of Orange County and California Department of Rehabilitation, as presented.

Public Content

BACKGROUND:

Since July 2018, the Rancho Santiago Community College District (RSCCD), Childrens Hospital of Orange County (CHOC), Regional Center of Orange County (RCOC), Goodwill Industries of Orange County (GIOC)and California Department of Rehabilitation (DOR) have collaborated on providing an Adult Project SEARCH Transition program at CHOC for individuals with intellectual/developmental disabilities, and to foster and facilitate the acquisition of jobs by people with disabilities when possible. This Memorandum of Understanding is also supported by a current instructional services agreement, approved by the RSCCD Board of Trustees at the June 17, 2019 meeting.

ANALYSIS:

Through this MOU, CHOC and GIOC will provide classroom space, free-of-charge, to SCC-OEC to offer noncredit classes at CHOC or GIOC sites, or via a remote instruction modality if needed. State apportionment for students attending these classes will be collected by SCC-OEC. This Memorandum of Understanding (MOU) is to authorize the Santiago Canyon College Orange Education Center (SCC-OEC) to continue to provide noncredit classes for the Project SEARCH Program for the four-year period of October 12, 2021 through June 30, 2025. Attached is the MOU describing the roles and responsibilities of RSCCD and the Project SEARCH partners.

RECOMMENDATION:

It is recommended that the Board ofTrusteesapprove theFour-Year Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College and Childrens Hospital of Orange County, Regional Center of Orange County, Goodwill Industries of Orange County and California Department of Rehabilitation, as presented.

PREPARED BY:

Chrissy Gascon, Interim Executive Dean, Continuing Education, SCC

James Kennedy, Ed.D., Vice President, Continuing Education

SUBMITTED BY:

Pamela Ralston, Ph.D., President

File Attachments

CHOC SEARCH MOU.Revised 2021 - Execution Version (v2) (003).pdf (205 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.6 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Sunrise International Education Inc.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$22,950.00
Budgeted :	No
Budget Source :	Higher Education Emergency Relief Funds (HEERF) II
Recommended Action :	Motion to approve the professional services agreement between RSCCD on behalf of Santiago Canyon College and Sunrise International Education Inc. located in New Jersey.

Public Content

BACKGROUND:

This is a new Rancho Santiago Community College District professional services agreement with Sunrise International Education Inc. (Agreement). Sunrise International Education Inc. will develop a customized virtual reality campus tour using multiple media types. The virtual tour will be available to current students and will offer 360-degree photo and video tour stops that encourage interaction with campus services.

ANALYSIS:

As a result of COVID-19, college tours for newly enrolled students has changed from in-person to virtual. Having a virtual tour with the capabilities and deliverables offered by Sunrise International Education Inc. will have a positive impact to newly enrolled students as it will serve as an early resource to familiarize themselves with SCC.

The agreement is for two years and will be effective as of the date signed by both parties. The cost of this agreement will be paid with the use of Higher Education Emergency Relief Funds (HEERF) II, which is allowable under HEERF guidelines.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Sunrise International Education Inc. located in New Jersey.

PREPARED BY:

Jose F. Vargas, Interim Vice President, Student Services

Jetza Torres, Director, Special Programs

SUBMITTED BY:

Pamela Ralston, Ph.D., President, Santiago Canyon College

File Attachments

Sunrise Intl Ed Professional Services Agreement 2021_(10-11-21) ATT !.pdf (729 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	3.7 Approval of Renewal Agreement between RSCCD on behalf of Santiago Canyon College and with Medical Billing Technologies, Inc
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	3. INSTRUCTION
Type :	Action (Consent)

Fiscal Impact :	Yes
Recommended Action :	Motion to approve the five-year renewal agreement with between RSCCD on behalf of Santiago Canyon College and Medical Billing Technologies, Inc.

Public Content

BACKGROUND:

Medical Billing Technologies (MBT), Inc., a third-party billing agency for collection of revenue from MediCal services, known as Family PACT, is a firm specializing in serving educational agencies in MediCal reimbursement programs. Medical Billing Technologies, Inc. provides consulting and personalized, high-tech, billing services to school districts throughout the state of California, specifically to aid in the administration of the Family Planning, Access, Care, and Treatment (Family PACT) Program. Santiago Canyon Colleges Student Health and Wellness Services (SHWS) has contracted with Medical Billing Technologies, Inc. since 2014. The attached renewal agreement is for a five-year period from July 1, 2021 to June 30, 2026.

ANALYSIS:

Under this agreement, SCC will retain 90% of the revenue collected by MBTwhich will charge Santiago Canyon College (SCC) a 10% fee of the revenue that MBT collects from MediCal. This is aligned with industry-standard rates for medical billing companies. The revenue generated allows SCC to mitigate the much-needed cost of medical supplies and physician salaries. Since the inception of this contract in 2014, the Student Health and Wellness Services has grossed over $228K.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the five-year renewal agreement with between RSCCD on behalf of Santiago Canyon College and Medical Billing Technologies, Inc.

PREPARED BY:

Jose F. Vargas, Vice President of Student Services, Santiago Canyon College

SUBMITTED BY:

Pamela Ralston, Ph.D., President

File Attachments

[Medical Billing Technologies, Inc (10-11-21) Attachment(1).pdf (208 KB)]

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. BUSINESS SERVICES

Subject :	4.1 Approval of Payment of Bills

Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Recommended Action :	Motion to approve the payment of bills as submitted

Public Content

BACKGROUND:

In accordance with Board Policy and Administrative Regulations,Board approval of payment of bills for District, Santa Ana College,

and Santiago Canyon College funds is required.

ANALYSIS:

The attached list includes check registers submitted for approval for the period 09/14/21 through 09/27/21.

RECOMMENDATION:

Itis recommended the Board of Trustees approve the payment of bills as submitted.

PREPARED BY:

Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

Board Registers DO 101121.pdf (63 KB)
Board Registers SAC 101121.pdf (55 KB)
Board Registers SCC 101121.pdf (55 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.2 Approval of Budget Transfers, Budget Increases and Decreases
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Budgeted :	Yes
Recommended Action :	Motion to approve the budget transfers/adjustments as presented.

Public Content

BACKGROUND:
The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS:
This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Services department. Additional information will be provided upon request.

The listing also provides detailed transfers between major object codes equal to or greater than $25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION:
It is recommended the Board of Trustees approve the budget transfers/adjustments as presented.

PREPARED BY:
Adam M. OConnor, Assistant Vice Chancellor, Fiscal Services

SUBMITTED BY:
Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

BU0070 09-15 to 09-27-21.pdf (158 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.3 Approval of Agreement with Knowland Construction Services for Project Inspection Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING

Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$540,752.00
Budgeted :	Yes
Budget Source :	Capital Outlay Funds and State Funding
Recommended Action :	Motion to approve the agreement with Knowland Construction Services for Project Inspection Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College as presented.

Public Content

BACKGROUND:

This is a new agreement for project inspection services for the Russell Hall Replacement (Health Sciences Building) at Santa Ana College. In accordance with the Division of the State Architect (DSA) Construction Oversight Process, the Russell Hall Replacement (Health Sciences Building) project is required to be overseen by a DSA certified Class 1 project inspector to ensure the project is constructed in accordance with the DSA approved plans and specifications.

On October 26, 2020, the Board of Trustees previously approved an agreement for DSA project inspection services with the firm, Team Inspections. The District intends to terminate the agreement effective October 15, 2021 with Team Inspections due to a personal medical issue with the current Class 1 inspector and inability of Team Inspections to find a replacement. Therefore, the parties mutually agree to terminate said agreement given the District was able to find another Class 1 inspector through another prequalified firm. The project is currently in construction and replacement of these inspection services is imminent to avoid delays to the contractor. The new agreement would be effective beginning October 18, 2021.

The project inspector services shall consist of all on-site inspections of the project and all special inspection related activities, in compliance with the contract documents and code requirements. DSA inspection services are required under California Education Code Sections 17309, 17311, 81141, 81143 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations.

ANALYSIS:

The District has an existing pre-qualified list of DSA inspection firms established per Request for Qualifications (RFQ) #1819-247 for DSA project inspector services districtwide. The District requested proposals from one of the prequalified firms, Knowland Construction Services (Rancho Palos Verdes) based on their availability of DSA inspectors with the firm. A screening panel convened on September 17, 2021 to review the proposal and interviewed DSA inspectors with Knowland Construction Services. The panel recommends Knowland Construction Services by consensus after a thorough review based upon the culmination of their RFQ response, experience, team members, reference checks, approach to the project, hourly rate, and interview performance. The selection was also based on consideration of the construction schedule, familiarity with the scope of work (i.e. structural steel framing, concrete, major site utilities), and experience managing various type of inspections (including all special inspections) needed for the project. It is recommended that the District enter into an agreement with Knowland Construction Services for project inspector services for the Russell Hall Replacement (Health Sciences Building) at Santa Ana College.

The services covered by this agreement shall commence October 18, 2021 and ends when the notice of completion for the construction work, Division of State Architect Certification, and project close-out has been achieved. The contract includes an hourly, not to exceed fee of $540,752 based on inspector hourly rates of $92 (DSA Class 1) and $82 (DSA Class 3). The contract hourly rates shall remain the same through the duration of the contract term. The District has reviewed the fee and finds it reasonable, within industry standards and similar to other prequalified inspection firms.

Please click here to see the agreement.

This agreement is funded by Capital Outlay Funds and State Funding.

RECOMMENDATION:

It is recommended the Board of Trustees approve the agreement with Knowland Construction Services for Project Inspection Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

Knowland-Summary.pdf (75 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.4 Award of Bid #1409 Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at District Operations Center
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$347,300.00
Budgeted :	Yes
Budget Source :	Capital Outlay Funds
Recommended Action :	Motion to approve the award of Bid #1409 to Golden Gate Steel, Inc. dba Golden Gate Construction for the Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at District Operations Center as presented.

Public Content

BACKGROUND:

This is an approval for the award of Bid #1409 for the Information Technology Systems (ITS) Heating, Ventilation, and Air Conditioning (HVAC) Upgrade Project at the District Operations Center.

The project will replace the existing HVAC cooling system in the second floor Information Technology Services (ITS) Data Center to protect district mission critical data servers. The current HVAC system is at the end of useful life expectancy and needs replacement with energy efficient equipment due to ongoing failures and overheating. The project scope involves removal of the existing HVAC system, temporary cooling during construction, installation of two new dedicated and redundant air conditioning units in the ITS Data Center with associated electrical, plumbing work, and automation controls. The HVAC equipment will be integrated into the existing Building Management System (BMS). Continuous piping will be connected from the second floor ITS computer Data Center to the new rooftop condenser units. Two duct smoke detectors will be installed to connect to the existing fire alarm control panel to meet fire life safety requirements. This project has been coordinated with District Information Technology Services and Safety departments.

ANALYSIS:

Bid #1409 for the ITS HVAC Upgrade Project at the District Operations Center was advertised in the Orange County Register on August 1, 2021 and August 8, 2021. A Notice Inviting Formal Bids was sent to 139 contractors from the Districts qualified contractors list on July 30, 2021.

A mandatory job walk was conducted on August 12, 2021, and there were 12 attendees. Bids were opened on August 31, 2021, as noted on the attached bid summary. The District received six bids for the project. Golden Gate Steel, Inc. dba Golden Gate Construction (Norwalk) submitted the lowest responsive bid in the amount of $347,300. District staff has completed a due diligence review of contract documents to ensure compliance with license and bid bond requirements. After review of the bids received, the District recommends approval of award of Bid #1409 to Golden Gate Steel, Inc. dba Golden Gate Construction.

The anticipated start date is November 29, 2021. The estimated construction duration is 120 calendar days.

This project is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended the Board of Trustees award Bid #1409 to Golden Gate Steel, Inc. dba Golden Gate Construction for the Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at District Operations Center as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

Formal-Bid-#1409-Bid-Summary.pdf (141 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.5 Approval of Agreement with Facilities Planning and Consulting Services for Facility Utilization Space Inventory Option Net Consulting Services
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$115,000.00
Budgeted :	Yes
Budget Source :	Capital Outlay Funds
Recommended Action :	Motion to approve the agreement with Facilities Planning and Consulting Services for Facility Utilization Space Inventory Option Net Consulting Services as presented.

Public Content

BACKGROUND:

This is a new agreement with Facilities Planning and Consulting Services for FUSION (Facility Utilization Space Inventory Option Net) consulting services to meet all of the annual State Chancellors Office reporting requirements. The State Chancellors Office requires all districts to annually update the following reports: Space Inventory, Five-Year Scheduled Maintenance, Energy Calculator, Five-Year Capital Outlay (Construction) Plan, and corresponding Final Project Proposals (FPP) and Initial Project Proposals (IPP) to the state through the statewide FUSION2 system.

In the last several years, the State has upgraded to a new FUSION2 system and implemented changes to the state funding program for capital projects. The consultants scope of services includes assisting the District with updating and preparing the Districts Annual Five-Year Capital Outlay (Construction) Plan for submission to the State Chancellors Office (due in July). The consultant assists District and College staff in the evaluation, preparation and recommendations for the development of IPP and FPP state funding applications. On an as-needed basis, the consultant may assist staff in updating the Districts Five-Year Scheduled Maintenance Plan and associated Project Proposals (due in October), as well as assist staff with the Annual Space Inventory Report (due in September), and the Annual State Energy Calculator (due in December). The consultant also conducts training for district staff. District staff needs on-going, on-call consultant assistance to complete these reports to meet state deadlines.

ANALYSIS:

A Request for Proposal (RFP) #2022-305 for FUSION consulting services was solicited on July 7, 2021 (and posted on the Districts website).

The District received one response from Facilities Planning and Consulting Services (Exeter). A screening panel of six members convened on August 3, 2021 to review the proposal. The screening panel unanimously recommends Facilities Planning and Consulting Services after a thorough review and culmination of their response, experience, team members, approach to the project, hourly rates, knowledge and ability to meet the anticipated schedule.

The panel is recommending to move forward with the proposed consultant at this time due to the consultants familiarity with past IPPs and FPPs prepared by the District over the last five years and knowledge of the State Chancellors Office FUSION2 system changes as well as the changes in the eligibility requirements for state funding of FPPs. Year 1 services are anticipated to cost more as it includes costs associated with the preparation of an FPP for Santa Ana College if desired. The State allows one FPP per college. There are currently no eligible Santiago Canyon College IPP applications at this time but new IPPs are currently being assessed for the next submittal. Future contract years are on-call consulting services and estimated at a not to exceed amount due to the anticipated workload.

The services covered by this agreement shall commence on November 1, 2021 and ends on October 31, 2022. The contract is a total not to exceed amount of $115,000. The District has reviewed the fee and finds it reasonable and within industry standards.

Summary of five (5) year breakdown is estimated as follows:

*Year 1: (11/1/21 10/31/22) $115,000 (This includes assistance to convert one of Santa Ana Colleges existing IPP applications into an FPP optional to renew)

*Year 2: (11/1/22-10/31/23) $25,000 (optional to renew)

*Year 3: (11/1/23-10/31/24) $25,000 (optional to renew)

*Year 4: (11/1/24-10/31/25) $25,000 (optional to renew)

Year 5: (11/1/25-10/31/26) $25,000

*The District will have the option to renew the contract on an annual as needed basis for a maximum not to exceed five years. Years 2, 3, 4 and 5 are estimated amounts based on a not to exceed total amount of $25,000. Additionally, the hourly rates are fixed based on 2021 rates for the duration of five years (through 2026 should the contract be renewed).

Please click here to see the agreement.

This agreement is funded by Capital Outlay Funds.

RECOMMENDATION:

It is recommended the Board of Trustees approve the agreement with Facilities Planning and Consulting Services for Facility Utilization Space Inventory Option Net Consulting Services as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

FPCS-Summary.pdf (74 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	4.6 Approval of Professional Services Agreement (PSA) with FM3 Research
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$42,500.00
Budgeted :	Yes
Budget Source :	General Funds
Recommended Action :	Motion to approve Professional Services Agreement (PSA) with FM3 Research as presented.

Public Content

BACKGROUND:

The Rancho Santiago Community College District Board of Trustees have requested that staff evaluate and explore possible General Obligation bond measure for the November 2022 election to fund continuing capital projects at the campuses. The colleges are in need of additional resources in order to update and address campus facilitys needs, to address their Educational Master and Facility Master Plans.

ANALYSIS:

Staff has researched the necessary steps and timeline necessary for a possible General Obligation bond measure for the November 2022 election ballot. The first necessary step is to evaluate potential voter support by engaging the services of a research survey consultant to design and conduct a survey of likely voters. The consultant will design and conduct a statistically reliable survey of voters within the entire Rancho Santiago Community College District.

FM3 will sample 600-800 registered voters who are likely to participate in the November 2022 election, conduct interviews in English and Spanish to determine support for a General Obligation bond measure and provide a presentation as referenced in the PSA.

The attached PSA for a bond feasibility study is a total amount not to exceed $42,500.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Professional Services Agreement with FM3 and grant authorization to the Chancellor or his designee to execute the agreement as presented.

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

RSCCD Professional Services Agreement 2021 with FM3 2.pdf (413 KB)
4.6 Background and Qualifications of FM3.pdf (87 KB)

Motion & Voting

Motion to approve Professional Services Agreement (PSA) with FM3 Research as presented.

Motion by Sal Tinajero, second by Lawrence Labrado.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero, Elisabeth Neely

Subject :	4.7 Approval of Settlement Agreement with Liberty Mutual Fire Insurance Company for Science Center Building Water Claim at Santiago Canyon College
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	4. BUSINESS SERVICES
Type :	Action (Consent)
Fiscal Impact :	Yes
Budgeted :	Yes
Recommended Action :	Motion to approve the Settlement Agreement with Liberty Mutual Fire Insurance Company for Science Center Building Water Claim at Santiago Canyon College as presented

Public Content

BACKGROUND:

The Science Center Building at Santiago Canyon College hasOwner Controlled Insurance Program (OCIP) coverage post construction /completion for 10 years to cover damages suffered that are associated with defective original construction work. The policy sunset September 30, 2021. The college informed District Facilities of a potential water intrusion problem in the building in 2019. Ongoing discussions and investigation with the college occurred in 2019-2020. The district requested a water damage claim be opened by Liberty Mutual Fire Insurance Company (Liberty Mutual) under the OCIP policy in summer 2020.

Liberty Mutual requested that the District undertake an investigation and provide a report of the damaged areas in December 2020. The District proceeded with a Request for Proposals (RFP) #2021-289 to three qualified firms on January 4, 2021. The Board of Trustees approved an agreement with Architectural Testing, Inc. for building enclosure assessment services for multiple buildings including the Science Center at Santiago Canyon College on March 22, 2021. The report was submitted to Liberty Mutual in August 2021.

The original construction of the Science Center was a multi-prime delivery and therefore, multiple sub trades were determined to potentially be responsible for affected/impacted water damaged areas (approximately six or more), making it difficult to ascertain party responsibility. The District sent to Liberty Mutual a request outlining potential damaged/impacted areas. The difficulty with the report and investigative documentation is that there is a combination of factors that are not easily resolved: architect/design potential issues, improper maintenance, original construction work, and a potential statute of repose for timely filing of claim from first discovery of water damage by college. Given the confluence of issues, the District and Liberty Mutual entered into negotiations with the objective of seeking settlement to assist in covering some of the costs to repair the water damaged areas. Liberty Mutual gave the district until September 30, 2021 to resolve the claim with a proposed settlement in the amount of $75,000. Given the unlikelihood of the District being the prevailing party in furtherance of such claim, staff is recommending accepting the proposed settlement.

ANALYSIS:

District staff in consultation with the Districts legal counsel, Sherman Wong of Public Agency Law Group recommend that the Board approve the proposed Settlement Agreement (attached) with Liberty Mutual Fire Insurance Company.

The credit of funds shall be used to correct water intrusion and repair water damaged areas of the Science Center Building.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Settlement Agreement with Liberty Mutual Fire Insurance Company for Science Center Building Water Claim at Santiago Canyon College as presented.

PREPARED BY:

Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services

SUBMITTED BY:

Iris I. Ingram, Vice Chancellor, Business Services

File Attachments

211004-FINAL-AGREE_SCC-SC_WaterClaim_Settlement.pdf (160 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. GENERAL

Subject :	5.1 Approval of Amendment to the Five-Year Software Support Service Agreement with Ellucian Inc.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Preferred Date :	Oct 11, 2021
Absolute Date :	Oct 11, 2021
Fiscal Impact :	Yes
Dollar Amount :	$520,907.00
Budgeted :	Yes

Budget Source :	ITS Operational Fund
Recommended Action :	Motion to approve the Amendment to the Five-Year Software Support Service Agreement with Ellucian Inc. as presented.

Public Content

BACKGROUND:

On September 28, 2018, the District acquired a Colleague Financial Aid Self-Service system module from Ellucian Inc. to better support the needs of students looking to apply for Financial Aid at both Santa Ana College and Santiago Canyon College. The annual contract cost for this system module was under $15,000, which was billed as a standalone item. To streamline future contract renewals, the District would like to add this standalone item as a component of the existingFive-Year Software Support Service Agreement with Ellucian Inc., which wasapproved by the Board of Trustees on June 15, 2020. To view the June 15, 2020 docket item click here. Executing this change requires an amendment to the existing contract. As such, Board of Trustees approval is required.

ANALYSIS:

The addition of Colleague Financial Aid Self-Service to the existingFive-Year Software Support Service Agreement with Ellucian Inc. will require an additional $7,562 subscription annual fee for Fiscal Year 2021-2022 with annual increases not to exceed 5% year over year for the duration of the contract. This would increase the annual total contract cost from the previously Board approved $513,345 to $520,907. The term of the agreement will commence July 1, 2021 ending June 30, 2025. This is coterminous with the existing Five-Year Software Support Service Agreement with Ellucian, Inc. and retroactively started on July 1, 2021, to ensure continuity of services and to cover transitional maintenance costs not yet invoiced.

RECOMMENDATION:

It is recommended that the Board of Trusteesapprovethe amendment to the Five-Year Software Support Service Agreement with Ellucian Inc. as presented.

PREPARED BY:

Jesse Gonzalez,Assistant Vice Chancellor of Information Technology Services

SUBMITTED BY:

Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

EllucianInc_SelfServ FinAid Letter Amendment.pdf (118 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.2 Approval of First Amendment to Professional Service Agreement with C Augenstein Corporation
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$48,077.00
Budgeted :	Yes
Budget Source :	Grant-Funded
Recommended Action :	Motion to approve the first amendment to professional services agreement with C Augenstein Corporation and Rancho Santiago Community College District, as presented.

Public Content

BACKGROUND: On July 12, 2021, the Board approved professional services agreement with C Augenstein Corporation as ICT/Digital Media Regional Director. Rancho Santiago Community College District was selected to serve as the Fiscal Agent for the Los Angeles & Orange County Region's Strong Workforce Program - Regional Funds. Since the beginning of Strong Workforce in the 2016-17 year, the nineteen (19) Los Angeles County colleges in the Los Angeles / Orange County Regional Consortium (LAOCRC) have participated in regional projects with combined funding of more than $85 million, with additional funding anticipated for the 2021-22 funding cycle.

ANALYSIS: The original term of the agreement with C Augenstein Corporation as ICT/Digital Media Regional Director was July 19 through September 30, 2021, using Economic and Workforce Development (EWD) funding that supports and leverages activities for the Strong Workforce Program regional funding. The Chancellors Office has extended the EWD funding with an additional $48,077 to continue the work retroactive to October 1, 2021, which increases the original contract from $48,077 to $96,154 that takes this contract through December 31, 2021 to support the Regional Directors of Employer Engagement.

RECOMMENDATION: It is recommended that the Board of Trustees approve the first amendment to professional services agreement with C Augenstein Corporation and Rancho Santiago Community College District, as presented.

PREPARED BY: Adriene Alex Davis, Ed.D., Assistant Vice Chancellor, Economic and Workforce Development

SUBMITTED BY: Enrique Perez, J.D., Vice Chancellor, Educational Services

File Attachments

RSCCD Ammendment to Agreement_ Charlotte Augenstein.pdf (10,338 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.3 Ratification of Nomination of Elisabeth Neely to Association of Community College Trustees (ACCT) Student Trustee Advisory Committee
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Action (Consent)
Fiscal Impact :	Yes
Dollar Amount :	$8,000.00
Recommended Action :	Motion toratify a letter of nomination and financial support for Student Trustee Elisabeth Neelyto serve on ACCTs Student Trustee Advisory Committee during her term of service during the 2021-2022academic year.

Public Content

BACKGROUND:

The Association of Community College Trustees is seeking volunteer student members for its Student Trustee Advisory Committee.

ANALYSIS:

The Student Trustee Advisory Committee has been created to advise and inform the ACCT Board of issues and perspectives important to student trustees, student government leaders, and student organizations relative to ACCT Board discussions and deliberations on policy matters.

The Student Advisory Committee will provide insight on student issues and perspectives to the ACCT Board and ACCT Management regarding:

1. Public policy issues and trends affecting students;
2. Perspectives on how ACCT programs and services can reflect student voices;
3. Opportunities to engage student leaders in advancing ACCTs advocacy goals and objectives; and
4. Service as Student Ambassadors at ACCT meetings and events.

The committee will hold meetings consistent with its charge, whether in person or by electronic means, as necessary in order to conduct its business.

As a candidate, Ms. Neelymust be an active member in good standing on the RSCCD Board, and must provide a letter of financial support from the RSCCD Board to serve and attend committee meetings held in conjunction with the Annual Leadership Congress and/or the National Legislative Summit, dependent on the RSCCD Boards term of service. Selection criteria includes efforts to ensure the greatest geographical and institutional diversity possible. The RSCCD Board would be responsible for the conduct and behavior of its student trustee while attend ACCT meetings and events. Student Trustee Neelyis requesting a letter of nomination and financial support from the RSCCD board.

RECOMMENDATION:

It is recommendedthat the board ratify a letter of nomination and financial support for Student Trustee Elisabeth Neelyto serve on ACCTs Student Trustee Advisory Committee during her term of service during the 2021-2022academic year.

PREPARED BY:

Maria Vicencio, Executive Assistant to the Board of Trustees

SUBMITTED BY:

Maria Vicencio, Executive Assistant to the Board of Trustees

File Attachments

ACCT letter of financial support 2021 - E. Neely.pdf (127 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.4 Board Member Comments
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	5. GENERAL
Type :	Information

Public Content

6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Subject :	6.1 Public Employment (pursuant to Government Code Section 54957[b][1])
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:

Type :	Discussion

Public Content

a. Full-time Faculty

b. Part-time Faculty

c. Management Staff

d. Classified Staff

e. Student Workers

Subject :	6.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	6. RECESS TO CLOSED SESSION Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD) Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE) The following items will be discussed in closed session:
Type :	Discussion

Public Content

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)

California School Employees Association (CSEA), Chapter 579

California School Employees Association, Chapter 888

Continuing Education Faculty Association (CEFA)

Unrepresented Management Employees

7. RECONVENE FROM CLOSED SESSION

Subject :	7.1 Issues Discussed in Closed Session - Board Clerk
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	7. RECONVENE FROM CLOSED SESSION
Type :	Reports
Subject :	7.2 Public Comment

Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	7. RECONVENE FROM CLOSED SESSION
Type :	Information

Public Content

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a Public Comment form and submit it to the boards executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the boards discretion, be referred to staff or placed on the next agenda for board consideration.

8. HUMAN RESOURCES

Subject :	8.1 Approval of Human Resources Docket - Management/Academic
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to approve Human Resources Docket - Management/Academic as presented.

Public Content

FACULTY

Adjusted Contract Stipends

Banking Leaves of Absence

Final Salary Placements for Temporary 1-Year Full-time Faculty Member

Rescinding Contract LHE Workload Agreements

Part-time Hourly New Hires/Rehires

Rescinding Step Increases

Non-paid Intern Services

File Attachments

2021-1011-mgmt-acad-docket_.pdf (157 KB)

Motion & Voting

Motion to approve Human Resources Docket - Management/Academic as presented.

Motion by Lawrence Labrado, second by David Crockett.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero

Subject :	8.2 Approval of Human Resources Docket - Classified
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Fiscal Impact :	No
Budgeted :	No
Recommended Action :	Motion to approve Human Resources Docket - Classified as presented.

Public Content

Professional Growth Increments

Out of Class Assignments

Ratification of Resignations/Retirements

Classified Hourly Assignments

Out of Class Assignments

Return to Regular Assignment

Temporary Assignments

Short Term Assignments

Changes in Temporary Assignment

Additional Hours for Ongoing Assignment

Substitute Assignments

Miscellaneous Positions

Instructional Associates/Associate Assistants

Volunteers

Santa Ana College Student Hire List

Santiago CanyonCollege Student Hire List

File Attachments

101121.pdf (183 KB)

Motion & Voting

Motion to approve Human Resources Docket - Classified as presented.

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero

Subject :	8.3 Presentation of Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to receive and file FARSCCD's initial bargaining proposal to Rancho Santiago Community College District and schedule a public hearing for its October 25, 2021, meeting.

Public Content

BACKGROUND:

Pursuant to Government Code Section 3547(a), the Faculty Association of Rancho Santiago Community College District's initial bargaining proposal to Rancho Santiago Community College District is presented for your information. The Government Code also requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS:

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing on this proposal at its October 25, 2021, meeting.

RECOMMENDATION:

It is recommended that the Board of Trustees receive and fileFARSCCD's initial bargaining proposal to Rancho Santiago Community College District and schedule a public hearing for its October 25, 2021, meeting.

FISCAL IMPACT:

To be Determined

PREPARED BY:

Elvia Garcia, Assistant to the Vice Chancellor, Human Resources

SUBMITTED BY:

Cheng Yu Hou, Vice Chancellor, Human Resources

File Attachments

FARSCCD_Sunshine_to_RSCCD_10_11_2021.pdf (198 KB)

Motion & Voting

Motion to receive and file FARSCCD's initial bargaining proposal to Rancho Santiago Community College District and schedule a public hearing for its October 25, 2021, meeting.

Motion by Lawrence Labrado, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero

Subject :	8.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) and schedule a public hearing for its October 25, 2021, meeting.

Public Content

BACKGROUND:

Pursuant to Government Code Section 3547(a), the Rancho Santiago Community College District's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) is presented for information and public review. The Government code requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS:

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION:

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) and schedule a public hearing for its October 25, 2021, meeting.

FISCAL IMPACT:

To be Determined

PREPARED BY:

Elvia Garcia, Assistant to the Vice Chancellor, Human Resources

SUBMITTED BY:

Cheng Yu Hou, Vice Chancellor, Human Resources

File Attachments

Districts_Sushine_2022-2025_Successor_Agreement_to_FARSCCD_FINAL_10_04_2021.pdf (159 KB)

Motion & Voting

Motion to receive and file the district's initial bargaining proposal to the Faculty Association of Rancho Santiago Community College District (FARSCCD) and schedule a public hearing for its October 25, 2021, meeting.

Motion by David Crockett, second by Zeke Hernandez.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero

Subject :	8.5 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Recommended Action :	Motion to receive and file the Rancho Santiago Community

College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579 and schedule a public hearing for October 25, 2021, meeting.

Public Content

BACKGROUND:

Pursuant to Government Code Section 3547(a) the Rancho Santiago Community College District's initial bargaining proposal to the California School Employees Association (CSEA) is presented for information and public review. The Government Code requires that the Board of Trustees conduct a public hearing on this proposal at its next regularly scheduled meeting.

ANALYSIS:

Contract negotiations cannot begin until after the Board of Trustees conducts a public hearing and formally adopts its bargaining proposal.

RECOMMENDATION:

It is recommended that the Board of Trustees receive and file the district's initial bargaining proposal to the California School Employees Association (CSEA) Chapter 579 and schedule a public hearing for October 25, 2021, meeting.

FISCAL IMPACT:

To be Determined

PREPARED BY:

Elvia Garcia, Assistant to the Vice Chancellor, Human Resources

SUBMITTED BY:

Cheng Yu Hou, Vice Chancellor, Human Resources

File Attachments

Districts_Sushine_2022-2025_Successor_Agreement_to_CSEA_579_FINAL_10_04_2021.pdf (182 KB)

Motion & Voting

Motion to receive and file the Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579 and schedule a public hearing for October 25, 2021, meeting.

Motion by Zeke Hernandez, second by Sal Tinajero.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero

Subject :	8.6 Authorization for Board Travel/Conferences
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES

	MEETING
Category :	8. HUMAN RESOURCES
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$3,195.00
Budgeted :	Yes
Budget Source :	General Fund
Recommended Action :	Motion to approve the submitted conference and travel by Student Trustee Elisabeth Neely.

Public Content

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

Student Trustee Elisabeth Neely

ASSOCIATION OF COMMUNITY COLLEGE TRUSTEESLEADERSHIP CONGRESS
San Diego, California October 13-16, 2021

Motion & Voting

Motion to approve the submitted conference and travel by Student Trustee Elisabeth Neely.

Motion by Zeke Hernandez, second by David Crockett.
Final Resolution: Motion Carried
Aye: Tina Arias Miller, David Crockett, Zeke Hernandez, John Hanna, Lawrence Labrado, Sal Tinajero

9. ADJOURNMENT

Subject :	9.1 Board President adjourns the meeting.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES MEETING
Category :	9. ADJOURNMENT
Type :	Procedural

Public Content

Subject :	9.2 The next regular meeting of the Board of Trustees will be held on October 25, 2021.
Meeting :	Oct 11, 2021 - REGULAR BOARD OF TRUSTEES

	MEETING
Category :	9. ADJOURNMENT
Type :	Information